

TENTATIVE MINUTES FOR APRIL 10, 2024 - NOT APPROVED BY THE BOARD

The April 10, 2024 meeting of the Board of Education, held at the Cleveland Elementary, 30 S 100 W, Cleveland, UT, was called to order at 6:30 pm by Board President Royd Hatt. Vice President Tracey Johnson, and members Kenzi Guymon, Todd Huntington, and James Winn were also present. Superintendent Ryan Maughan and Business Administrator Jackie Allred were also in attendance. Student member, Kallee Lake, was absent.

WORK SESSION:

A1. CVAA Proposed Extra-Curricular Schedules: Doug Mecham, Secondary supervisor, along with Jenny Gagon, principal at Canyon View Middle School, and Jarett Gilbert, principal at San Rafael Middle School addressed the board with proposed changes to the current Castle Valley Athletic Association with Carbon District for extra-curricular activities at the middle school level. It was proposed to allow or invite Grand County to also be included in the regular schedules and continue with allowing one game or tournament per season to travel outside of the association. This would eliminate some pre-season travel and have similar expectations for all teams. James Winn had positive comments based on the planning and discussions that have taken place. It was consented that they move ahead with this plan.

A2. Elmo Land Lease proposal: Macade Jensen presented to the board a proposal to lease school district property that is on the north portion of the town. Business Administrator Allred provided the current documents and leases for the property of 40.45 acres. The purpose for Mr. Jensen’s lease would be to improve the fences and have horses on the property. His request is based from his property immediately adjacent on the south and east that has a water hook up. It was agreed that the district would allow a public notice to be advertised for the lease.

A3. Audit Committee Training: The annual audit training for the board was presented by Jackie Allred. Emery’s board requires an audit committee of 2 members with regular review of budgets as well as renewing the external auditor contract every 5 years. The external auditor reviews financial statements, state and federal compliance every year. USBE audits state programs on a rotation basis.

REGULAR SESSION:

B1/B2: President Hatt welcomed all in attendance and led all attendees in the Pledge of Allegiance.

PRESENTATIONS:

C1: Westland Construction: Wayne Maxfield, District Maintenance Supervisor, gave the status of the Emery High construction project. The critical path items are still drywall and paint which are in progress but substantially completed. The auxiliary gym is fully painted with basketball hoops installed and the hardwood flooring delivered. Ceiling grid is in all of the classrooms allowing lights and speakers to be installed. The biggest project this month has been to move the two portable classrooms from the east side of the building to the west where they will be used for the last phase of construction for the remainder of this school year and also the 24-25 school year.

BOARD ACTION ITEMS

D1: A motion was made from Todd Huntington for the Consent Agenda items: a) March warrants, b) Monthly financial reports, c) Minutes for the March 13th meeting and d) Names for New Hire approvals with a second by James Winn. All members approved the consent agenda.

Ashton Cheshire

Teacher Asst LandTrust 5.9 hr Canyon View

D2: Data / Technology Policies: Doug Johnson, IT Supervisor, introduced several data and privacy documents for review. Additional language was added for Radio Frequency interrupting devices. A motion to accept these policies as written was made by Kenzi Guymon with a second from Tracey Johnson. Motion passed unanimously.

- Annual FERPA Rights
- Data Privacy Agreement
- Data Sharing Agreement
- Policy EHA – Employee Passwords
- Policy EHAA – Technology Security Policy (new)
- Emery Data PlanWeb
- Policy IJNDB – Use of Technology in Instruction
- Policy IJNDBA – Bring your own Technology
- Policy IJNDCA – Employee Network Acceptable Use,
- Policy IJNDCB – Student or Visitor Network Acceptable Use
- Policy IJNDCC – Employee Use of Webpages & Social Networking
- Policy INDCD – Internet Safety
- Policy JICJ – Electronic Communication Device Use
- Student Data Collection Notice

D3: Canyon View Middle School LandTrust FY24 Amendment: Jenny Gagon, CV Principal, presented the proposed changes for the goals and expenditures for the FY24 LT plan. The changes stemmed from a long period of an intended teacher assistant position not being filled. It was proposed to replace Chromebooks in one of the mathematics classrooms. The proposed changes were motioned to be approved by Royd Hatt. The second was made by Kenzi Guymon with the motion passing unanimously.

D4: Policy JJE – Fundraising: Business Administrator Allred reviewed the changes along with the suggestions from March’s work session. These changes are made to be inline with the current USBE School Fees policy. The motion to approve the policy as presented was made by James Winn and seconded by Kenzi Guymon. All agreed.

D5: Policy JLCD – Medication Policy: Superintendent Maughan presented the addition of the revised Medication Authorization Form used by USBE. This would replace the current medical disbursement forms. This motion to approve the change in policy was made by Kenzi Guymon with a second made by Todd Huntington. All voted aye.

D6: External Auditing Services 2024-2029: With the State Auditor requirements to rebid external auditing services every 5 years, Emery School District posted an RFP with the Utah Public Procurement Place (U3P) - the state’s website for public proposals. After receiving qualifying bids, the audit committee consisting of Royd Hatt and James Winn reviewed the proposals and scored each as required in the RFP. Gilbert & Stewart scored 100 points with vendor B scoring 86.8. The motion to renew the contract with Gilbert & Stewart was made by Royd Hatt. The motion to second was made by Todd Huntington with all members unanimously voting in support.

REPORTS:

E1: The principal report: Janet Ewell, principal of Cleveland Elementary, reported the developments of this year. Cleveland Elementary has a nurturing and effective environment – the school has had remarkable achievement and addresses challenges with innovation. This year’s emphasis is still on literacy and understanding the importance of literacy as a role in education. Data review meetings are a corner stone allowing the instructional teams access to the progress of each student. The dedication of Cleveland’s staff to student success cannot be overstated. Counselors offer lessons that significantly enrich students. Recently, the classes displayed an art show from the art class which allows students valuable creative outlets. Instructional coaches support teachers and also work with small groups. This year’s trainings regarding autism and technology have been very beneficial. The Master schedule allowed for aide time in each classroom which allows interventions and extensions. Attendance is a concern and is crucial for students to succeed. The school is seeing an increase in students struggling with Social Emotional challenges and this challenge is a priority for the school. Slow decline in enrollment also poses concern for the future. Mrs. Ewell is grateful for the staff’s comradery and dedication and is the source of the school’s successes. Invitations to all to attend the school at any time was extended.

E2: Superintendent Report: Ryan Maughan expressed his gratitude to the school board for the opportunity to work in Emery County School District since 2016, and serve as the superintendent for the last 3 years. He gave notification of his resignation as of June 30th 2024 (Effective July 1st). He has accepted the Director of Special Programs position in Uintah School District and is excited for the new opportunity. “I further want to express how grateful and appreciative I am to the community, employees, administration and the District office personnel.” Royd Hatt thanked Ryan Maughan for the leadership and appreciated the phenomenal job he has done for the district.

E2: Business report: Jackie Allred reported that the initial FY25 compensation meeting was held this week with additional meetings to follow when updated financial information is made available. Much gratitude was also expressed to the Maintenance and IT departments for their dedication and long hours during Spring Break while moving the portable trailers at Emery High. It was a large coordination project with the fire marshal giving occupancy for students to resume school on Monday.

E3: Board Committee reports: James Winn participated in the community council meetings with Cleveland and Canyon View. Plans are now approved. He also attended the Audit committee with Royd Hatt last week and the insurance/compensation meeting. Todd Huntington was able to meet with Castle Dale Elementary and was part of their TSSA and LT plans, also meeting with Emery County Reinvestment agency. Hornshadow Solar is working to finalize the agreed upon donation in the May meeting. Hunter Solar distributions for 2023 were discussed with proceeds to the School District to be around \$261K. The Castle Solar Project will trigger on the tax rolls in 2024. The Green River solar project is also starting. Tracey Johnson met with Cottonwood Elementary and was also part of their TSSA and LT plans. As mentioned, Royd Hatt was part of the audit committee to review audit proposals Kenzi Guymon is meeting with her schools in the near future to complete their school plans.

PUBLIC COMMENTS (F): None taken.

CLOSED MEETING (G): At 7:36 pm., a motion was made by James Winn and seconded by Todd Huntington to move to a closed meeting for the purpose to discuss the strategy for collective bargaining. Member voting on this motion was as follows:

- Royd Hatt Aye
- Tracey Johnson Aye
- McKenzi Guymon Aye
- Todd Huntington Aye
- James Winn Aye

The closed meeting was held in the media center at the Cleveland Elementary on Wednesday, April 10, 2024, beginning at 7:40 pm. All Board members were present for the closed meeting. The closed meeting finished at 8:30 pm. A recording of the meeting was made and will be kept on file by the District. Tracey Johnson motioned to convene closed session and return to open session with a second by Royd Hatt and all approving.

ADJOURNMENT (H): Royd Hatt motioned and to adjourn with a second by James Winn. The motion passed unanimously and the meeting adjourned at 8:30 pm.