

MINUTES FOR AUGUST 9, 2023

The August 9, 2023 meeting of the Board of Education, held at the Castle Dale Elementary, 195 East 600 North, Castle Dale, UT, was called to order at 6:30 pm by Board President Royd Hatt. Vice President Tracey Johnson, and members Kenzi Guymon, Todd Huntington, and James Winn were also present. Superintendent Ryan Maughan and Business Administrator Jackie Allred were also in attendance along with student board member, Kallee Lake.

WORK SESSION:

A1. Capital Project Updates: Jackie Allred and Wayne Maxfield, Maintenance Supervisor, reported on the Green River High Natural Gas Conversion project. Bids were opened this week with costs much higher than expected. The highest points were awarded to the lowest bidder, PHE Mechanical for \$428,000.

A2. Transportation Status: Tracy Rowley, Transportation Supervisor, explained the low availability of drivers for substitute needs and also activities. Some relief drivers have not returned and efforts have been made to recruit others.

A3. Interviewing Panel: With USBA training earlier in the year, it was discussed that board members should not be part of interviewing panels as they are the highest level of appeals.

A4. SEL Screener: Supt Maughan explained the need for an SEL screener and the benefits it would provide students. Further discussion and action will follow.

A5. USBA Delegate Assembly: Discussion was had on attendance to the USBA Delegate Assembly on August 25, 26th.

REGULAR SESSION:

B1/B2: President Hatt welcomed all in attendance and led all attendees in the Pledge of Allegiance.

PRESENTATIONS:

C1. Westland Construction: Trent Huntsman from Westland Construction gave the board the monthly update to the Emery High construction project. The front entrance has been started with masonry. Trusses across the media center will start next week. Second floor masonry has begun with decking finished on most of the main floor in the area with second floors. Roofing is complete on half of the second story. Spartan Center boilers have almost been completed with final testing to be finished and power supply to still arrive. Masonry will continue for 2 more months. HVAC, electrical, plumbing and above ceiling infrastructure is in progress.

C2. Asbestos Annual Review: Wayne Maxfield presented to the board the annual Asbestos Review.

BOARD ACTION ITEMS

D1: A motion was made from James Winn for the Consent Agenda items: a) July warrants, b) Monthly financial reports, c) Minutes for the July 12th meeting and d) Names for New Hire approvals and seconded by Kenzi Guymon. All members approved the consent agenda.

Anita Sitterud,

½ Day At-Risk Teacher

Cleveland Elementary

Heather Rowley	½ day At-Risk Teacher	Huntington Elementary
Corinne Worwood	½ day At-Risk Interventionist	Ferron Elementary
Katherine Horrocks	Teacher	Huntington Elementary
Casey Jo Reid	Secretary	Maintenance
Ambree Stilson	SpEd Aide 5.9 hour	Cottonwood Elementary
Chris Hardman	SpEd Aide 5.9 hour	Cottonwood Elementary
Corinne Christensen	Title One Aide 5.9 hour	Ferron Elementary
Nina Russell	Kindergarten Aide, 5.9 hour	Ferron Elementary
RuthAnn Mayne	Class Size Red Aide, 5.9 hour	Huntington Elementary
Brooklyn Guymon	Class Size/TSSA Aide, 5.9 hour	Huntington Elementary
Abigail Mack	Title One/At-Risk Aide, 5.9 hour	Cottonwood Elementary
Blake Brown	Head Football Coach	San Rafael Middle
Korby Christiansen	Asst Wrestling Coach	Emery High
Travis Allen	Asst Wrestling Coach	Emery High

D2: Early Learning Plan: JR Jones, Elementary Supervisor, presented the Early Learning Plan with mandatory changes that allows the district to apply for state grants. Mr. Jones has been working with USBE for pre-approval with this plan. Grants are geared to help with software purchases. The motion to approve was made by Kenzi Guymon with a second from Todd Huntington. The approval was unanimous.

D3: Professional Learning Plan: This was also presented by JR Jones. This plan and funding is used to continue with the literacy program, training and books. Substitutes will also be provided for teachers to attend LETRS training. Administration is also required to complete the LETRS certification. A motion was made by Kenzi Guymon and seconded by James Winn to approve the Professional Learning Plan as explained. Motion passed unanimously.

D4: Elementary Handbook: With minor changes from the previous year, JR Jones explained the use and verbiage changes of the handbook. This was reviewed and revised by all elementary principals. It was motioned by Kenzi Guymon to accept the changes in the handbook as presented with Royd Hatt making the second motion. Motion solidly passed.

D5: Purchase of Bluebird buses: With the extended time of bus deliveries, Tracy Rowley presented the purchase of two new buses for FY24. “If we order now, we hope to receive them by next school year.” He recommends going back to the Bluebird buses based on favorable experience with this make. The International bus ordered last November has still not been delivered. Prices are rapidly increasing on all vehicles, but especially buses. The district usually rotates two buses annually. The motion to approve was made by James Winn and seconded by Todd Huntington. With no objection, the motion passed.

D6: Fall Activity Schedules: The secondary schools presented their Fall activity schedules with minor changes from previous years. Kenzi Guymon motioned to approve the schedules based on bus driver availability as presented with Todd Huntington seconding. All agreed.

REPORTS:

E1: The principal report: Melinda Durrant, Castle Dale Principal, began with appreciation for the board and excitement for the new school year. Ms. Durrant reviewed the staff changes with this new

year and praised the value of the CDE staff. Various trainings were attended by the staff throughout the summer that offered a diversity of subjects and skills. K-4 teachers completed the first year of the required LETRS training this previous year. Their theme this year is “Try Everything” to help them learn new opportunities and skills. Counselors at the school are a positive addition to the data meetings and student success and will continue the RULR program. PLC’s will be more data driven. As with all other schools, attendance is a hurdle for helping students learn and CDE is looking to be creative to help students be in school.

E2: Superintendent Report: Ryan Maughan acknowledged our fabulous school lunch workers. They are always the first at the school and help the students prepare to learn with warm food. They have worked hard to understand state and federal requirements while providing healthy and appealing food for the students. Alayna Ewell, CNP Director, reported on exceeding some previous participation numbers by 75%. Appreciation was also given to board member Kenzi Guymon with help during Ferron’s Stock show. The CNP program will be bringing in new food items to the menus this year which have been previous favorites. It was commented that the workers bring a great atmosphere to the school for the students and staff.

The First Annual “Kids’ Day” was kicked off last week in Huntington at Studio 400 where many students received haircuts, new backpacks, hygiene products, school supplies, and even clothing. Donations and volunteer hours were gratefully accepted from many in our community; it was a great success. Approximately 400 students were served. Green River’s Kids’ Day will be next week and full supplies have been delivered along with haircuts scheduled. Volunteers for haircuts were: Alissa Truman, Angie Anderson, Brydi Sharp, Krystyn Wilstead, Ashlyn Alger and Jayme Mecham. Financial and material donations were received from: Emery County Sheriff’s Office, Food Ranch, Holiday Inn and Sure Stay in Price, Eastern Utah Community Credit Union, DesertView Credit Union, Emery County 4H teen Council, Studio 400 Boutique, Emery Telcom, Wal-Mart, Scheels, Jay Stilson, Todd Huntington, Evan Stilson, Han Peterson, and Ferron Stake for clothing donations.

Student Enrollment is slightly changing with some schools rising and others declining. District total count is higher than the end of last year, but slightly lower than last year’s October’s fall count.

E2: Business report: Jackie Allred expressed appreciation for the many long and frazzles hours custodians, maintenance, and principals have kindly worked to get school facilities ready for school to reconvene. Many large and small projects have made our buildings functional and appealing. Much appreciation for the business office staff who are actively preparing year-end financials and audit documents along with getting all the many personnel changes underway.

E3: Board Committee reports: Kallee Lake introduced herself as the new student board member. She will be a junior this year with her favorite hobbies as softball, cross country, and swim along with reading. Doug Johnson reported on the DT&L /tech meeting with FY24 funding providing training, mini-grants for technology in the school classrooms, software financial help, and infrastructure upgrades in schools. He appreciates the student interns that work during the summer and hopes to help them see the vocation of technology. Grants for internet at homes for low-income families are still available.

PUBLIC COMMENTS (F): Julie Johansen requested for football tickets to not just be available online. The answer to that is UHSAA has the authority for the one endowment game this season and they require online payments. All other games will be collected as previous years.

Krista Kelly requested information on boys’ high school volleyball. Supt Maughan replied that the subject was still undetermined on how to fill a team, funding, coaching, and which region we would play in. Ms. Kelly requested for the board to review the possibilities to address this.
Doug Johnson reported that preschool will be available for online payments.

CLOSED MEETING (G): At 8:23 pm., a motion was made by Royd Hatt and seconded by Todd Huntington to move to a closed meeting for the purpose to discuss the character, professional competence, or physical or mental health of an individual. Member voting on this motion was as follows:

- Royd Hatt Aye
- Tracey Johnson Aye
- McKenzi Guymon Aye
- Todd Huntington Aye
- James Winn Aye

The closed meeting was held in the media center at the Castle Dale Elementary on Wednesday, August 9, 2023, beginning at 8:30 pm. All Board members were present for the closed meeting. The closed meeting finished at 9:25 pm. A recording of the meeting was made and will be kept on file by the District. James Winn motioned to convene closed session and return to open session with a second by Royd Hatt and all approving.

ADJOURNMENT (H): Royd Hatt motioned and was seconded by James Winn to adjourn. The motion passed unanimously and the meeting adjourned at 9:25 pm.