

Emery County School District | Board of Education

The May 2017 meeting of the Emery County School District Board of Education, held at Cleveland Elementary School, was called to order by Board President Laurel Johansen. Other Board members present were Vice-President Tracey Johnson, Kenzi Guymon, and Royd Hatt. Superintendent Larry Davis and Business Administrator Jared Black were also present. Member Marie Johnson was absent.

At 7:00 pm, Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Board Action Item (B1): Board members considered the warrants, minutes of the April 2017 meeting, and financial reports for April 2017. A motion was made by Kenzi Guymon and seconded by Tracey Johnson to approve the warrants, minutes, and financial reports as presented. The motion passed unanimously.

Board Action Item (B2): Superintendent Davis recommended to the Board that the following individuals be approved for the positions indicated:

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| • <i>Christy Reed:</i> | <i>School Secretary</i> | <i>Cleveland Elementary School</i> |
| • <i>Julie Jones:</i> | <i>Lead Cook</i> | <i>Cottonwood Elementary School</i> |
| • <i>Bridgit Grimm:</i> | <i>Teacher, Kindergarten, Half-Day</i> | <i>Cleveland Elementary School</i> |
| • <i>Lyndi Brady:</i> | <i>Teacher, 4th Grade</i> | <i>Cleveland Elementary School</i> |
| • <i>Jaime Anderson</i> | <i>Teacher, 5th Grade</i> | <i>Castle Dale Elementary School</i> |
| • <i>Lindsay Hinkins</i> | <i>Teacher, 1st Grade</i> | <i>Ferron Elementary School</i> |
| • <i>Tara Hurst:</i> | <i>Route Driver</i> | <i>Route Driver</i> |

Royd Hatt motioned to approve the hiring recommendations as presented. The motion was seconded by Kenzi Guymon and passed unanimously. All approvals are subject to the completion and review of a background check.

Board Action Item (B3): The following policy actions were presented for approval. Superintendent Davis reviewed each of the proposed actions, also mentioning that these policy updates have been vetted by the technology committee.

- *New Policy (Bring Your Own Technology):* Policy to guide the allowed use of personal devices by students during the school day.
- *Revised Policy JICJ—Electronic Communication Device Use:* Revision with language updating policy to current technology standards.
- *Revised Policy IJND—Acceptable Use Policy for Employees:* Revision with language updating policy to current technology standards. Describes consequences of inappropriate use.
- *Revised Policy IJNDA—Acceptable Use Policy for Students:* Revision with language updating policy to current technology standards. Describes consequences of inappropriate use.
- *Revised Policy IJNDCA—Employee Web Pages and Social Networking:* Revision with language updating policy to current technology standards.

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Member Tracey Johnson indicated that it may be difficult to enforce the “bring your own technology” policy with students. District administrators acknowledged this, adding that having the updated policy would at least make it easier and clearer to enforce than current policy does. Superintendent Davis added that administrators would do their best to make sure students and staff understand the policy.

Following brief discussion on these policies, Kenzi Guymon made a motion to approve the policy actions as presented. Royd Hatt seconded the motion and it passed unanimously.

Board Action Item (B4): Assistant Principal Dean Stilson presented a proposal for Emery High School to systematically increase graduation credit requirements from 24 credits (for the class of 2018) to 32 credits (for the class of 2021). The proposal is to increase credits according to the following schedule:

- 24 credits for graduating class of 2018
- 27 credits for graduating class of 2019
- 30 credits for graduating class of 2020
- 32 credits for graduating class of 2021
- Flexibility to go up to 34 credits in the future depending on scheduling and acquirement of credits by students

Mr. Stilson noted that currently at EHS, there are 55 seniors who have graduated early or who have shortened schedules. With the upcoming block schedule providing the opportunity for 10 credits per year, this proposal is intended to help keep students engaged at EHS throughout their four years. Without an increase in credit requirements, more and more students will have no incentive to stay in school through their senior year. Superintendent Davis added that when the Board of Education approved an initial credit increase for EHS last summer, the approval given was to begin the incremental increase with the class of 2020. This proposal would begin the incremental increase a year earlier.

Member Guymon asked about graduation credit requirements for other Districts throughout the State. She also inquired about dropout rates at both Emery High and at other schools in the State. Ryan Maughan provided a list of graduation credit requirements by District. Superintendent Davis indicated that the EHS dropout rate has been around 6%. Mrs. Guymon also asked about online graduation requirements. Counselor Dayna Terry answered that online graduation currently requires 24 credits but the completion rate for online courses is only around 30%. Member Guymon indicated that she was not opposed to the idea, but would like additional time to study this proposal before approving it. Principal Gordon of Emery High School commented that a decision is needed as soon as possible so that EHS can move forward.

Superintendent Davis indicated that the Board could approve the first year of this plan as a pilot program. Member Guymon made a motion to approve the first year of the plan on a pilot program basis. Tracey Johnson seconded the motion. The motion failed with Kenzi Guymon voting in favor and Laurel Johansen, Tracey Johnson, and Royd Hatt voting against.

Royd Hatt made a motion to approve the full proposal as submitted by Emery High School. Laurel Johansen seconded the motion and it passed with Laurel Johansen, Tracey Johnson, and Royd Hatt voting in favor and Kenzi Guymon voting against.

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Board Action Item (B5): Updated fee schedules were presented for Canyon View and San Rafael middle schools. These fee schedules have been changed to a “middle school” schedule and now include 6th grade students. San Rafael added one fee to the previous schedule, a \$12.00 FACS 6 fee. Canyon View did not include this fee as their offerings for 6th grade students will be different.

Emery High School also requested one additional fee to their schedule, a \$20 fee for the Robotics class. Member Guymon made a motion to approve the updated fee schedules as presented. Member Hatt seconded the motion and it passed unanimously.

Board Action Item (B6): Emery County Commissioner Keith Brady was in attendance to discuss the proposed Memorandum of Understanding (MOU) for the joint purchase between Emery County and Emery High School of a WIBIT pool system. The proposal would allow the WIBIT to be a long-term fundraiser for the EHS swim team.

The initial proposal indicated that the swim team would receive 20% of profits from rental of the WIBIT. Following discussions between members of the School Board and Commissioner Brady, the amended proposal would be that the swim team would receive 33% of rental profits. Commissioner Brady stated that the other commissioners felt okay with this adjustment of terms.

Member Hatt made a motion to approve the Memorandum of Understanding, provided the amendment is included that Emery High School would receive 33% of profits, instead of the original 20%. Tracey Johnson seconded the motion and it passed by unanimous vote.

Board Action Item (B7): Superintendent Davis presented Landtrust plans for each school, noting that these plans are developed by school administration and school community councils, but also require approval of the Board of Education. The Landtrust revenue available to our community councils is expected to increase by about 30% this upcoming year. Member Tracey Johnson commented that she has been impressed with the community members who serve on our community councils. Following brief discussion about the plans, Kenzi Guymon motioned to approve the Landtrust Plans as presented. Tracey Johnson seconded the motion and it passed unanimously.

Board Action Item (B8): President Johansen tabled this agenda item until next month.

Report Item (D1): Principal Jerel Lofley thanked the Board of Education for coming to Cleveland Elementary. He reported that two employees are retiring—Theresa Jensen and Luann Jensen. He thanked them for their many years of service, adding that they will both be missed tremendously. He also expressed congratulations to those who have recently been hired into new positions at the school—Bridgit Grimm and Lyndi Brady as teachers and Christy Reed as the school secretary. He also invited those in attendance to the upcoming student talent shows.

Principal Lofley reviewed the 4 R's of the Cleveland Elementary citizenship program (rights, responsibility, respect, and recognition). He thanked the Board of Education and District Office staff for their support. President Johansen thanked Principal Lofley for his report, commenting that Cleveland Elementary is a great school with wonderful teachers and staff.

Report Item (D2): Mr. Black mentioned that the business office is busy working to prepare the budget for the upcoming fiscal year.

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Report Item (D2): Superintendent Davis acknowledged that Emery School District recently received the Certificate of Excellence award for financial reporting by ASBO International. He also announced that Cottonwood Elementary was recently awarded the SITLA Instagram award and will receive a \$1,000 award in a ceremony on May 17th. He provided a brief staffing update. He also provided an update on the grade level transition, indicating that administrators are currently working on the infrastructure aspect of the transition. The mobile classroom units are ordered and will be installed in June, textbooks are being ordered, and other infrastructure needs are being addressed.

He mentioned that the administrative staff are all working on updating policies and procedures as required by the various legislative bills that were recently passed. He provided a copy of the recent school stakeholder survey, highlighting that school safety is a chief concern for parents and students. He reviewed many of the efforts being made to help our schools have a safe environment.

He reviewed three additional policies that are ready for consideration and approval from the Board of Education:

- *New Policy IFA—Human Sexuality Curriculum:* New policy as required by state curriculum standards.

Kenzi Guymon made a motion to approve this policy as presented. Royd Hatt seconded the motion and it passed unanimously.

- *New Policy FDEA—Wellness:* Policy to comply with national and state standards of nutritional wellness within a school setting.

Royd Hatt made a motion to approve this policy as presented. Kenzi Guymon seconded the motion and it passed unanimously.

- *Revised Policy JQB—School Food Service Account Charges:* Revision with language updating policy to required standards.

Tracey Johnson made a motion to approve this policy revision as presented. Royd Hatt seconded the motion and it passed unanimously.

Superintendent Davis indicated that the new District webpage continues to be developed and the technology plan has moved into the professional development phase. All schools will be well represented at the Rural Schools conference this summer where the emphasis will be on PLC's. The 5-year technology plan is being developed with input from each school.

President Johansen thanked Superintendent Davis for his report.

Public Comments (E): Adele Justice introduced one of the foreign exchange students attending EHS this year, Feride Yespayeva from Kazakhstan. Mrs. Justice briefly discussed the exchange student program. Feride took a minute to express how much she has enjoyed her year in Emery County and how well she has been accepted by students at EHS.

Closed Meeting (F): At 8:25 pm., a motion was made by Royd Hatt and seconded by Kenzi Guymon to move to a closed meeting for the purpose of discussion related to the character, professional competence, or physical or mental health of an individual; to hold a strategy session to discuss pending or reasonably imminent litigation; and to discuss collective bargaining. Member voting on this motion was as follows:

- Laurel Johansen Aye
- Tracey Johnson Aye
- Kenzi Guymon Aye
- Royd Hatt Aye
- Marie Johnson Absent

The closed meeting was held in the library at Cleveland Elementary School on Wednesday, May 3rd, 2017, beginning at 8:35 pm. All Board members except Marie Johnson were present for the closed meeting, as were Superintendent Larry Davis and Business Administrator Jared Black. The closed meeting finished at 9:50 pm. A recording of the meeting was made and will be kept on file by the District.

Adjournment (F): Upon reconvening to regular meeting, a motion was made by Royd Hatt and seconded by Kenzi Guymon to adjourn. The motion passed unanimously and the meeting adjourned at 9:50 PM.