

The January 2016 meeting of the Emery County School District Board of Education, held at San Rafael Junior High School, was called to order at 7:00 PM by Board Vice-President Royd Hatt. Other Board members present were Marie Johnson, Sam Singleton and Julie Wilson. Board President Laurel Johansen was absent. Superintendent Kirk Sitterud and Business Administrator Jared Black were also present.

At 7:00 pm, Mr. Hatt welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Presentation (B1): Amanda Holley from KUSA Castle Radio presented Jody Carter, teacher at Huntington Elementary School, with the January Apples for Teachers award. Members of the Board and Superintendent Sitterud expressed their congratulations to Jody.

Presentation (B2): This presentation was tabled until the February meeting.

Board Action Item (C1): Board members considered the warrants, minutes of the December 2015 meeting, and financial reports for December 2015. A motion was made by Marie Johnson and seconded by Julie Wilson to approve the warrants, minutes and financial reports as presented. The motion passed unanimously.

Board Action Item (C2a): Superintendent Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>James Skinner:</i>	<i>Custodian, Full-Time</i>	<i>Emery High</i>
<i>Kristi Guymon:</i>	<i>Custodian, 4 hr</i>	<i>Emery High</i>
<i>Chris Justice:</i>	<i>Head Coach, Boys Basketball</i>	<i>Canyon View Junior High</i>
<i>Davey Justice:</i>	<i>Assistant Coach, Boys Basketball</i>	<i>Canyon View Junior High</i>
<i>Courtney Justice:</i>	<i>Assistant Coach, Girls Basketball</i>	<i>Canyon View Junior High</i>
<i>Brandi Truman:</i>	<i>Assistant Coach, Girls Basketball</i>	<i>Canyon View Junior High</i>

Sam Singleton motioned to approve the hiring recommendations as presented. The motion was seconded by Marie Johnson and passed unanimously. All approvals are subject to the completion and review of a background check.

Board Action Item (C2b): Mr. Black presented members of the Board with one request for unpaid medical leave. A District employee has requested 12 weeks of leave for medical purposes. The employee does not have sufficient hours to automatically qualify for family medical leave. As this is a matter of confidentiality and privacy, documentation and details of the leave request were provided to members of the Board, but were not discussed in the meeting and are not included in the minutes. A motion was made by Marie Johnson to approve the requested unpaid leave. The motion was seconded by Julie Wilson and passed by unanimous vote.

Board Action Item (C3): Superintendent Sitterud presented the following policy action to the Board for approval:

- **JHE—Excessive Absence:** Request to rescind as policy language is duplicated in policy JE—Attendance.

Julie Wilson made a motion to approve the policy action as recommended. Marie Johnson seconded the motion and it passed by unanimous vote.

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Board Action Item (C4): Superintendent Sitterud presented a request for students from San Rafael Junior High to attend the Honors Choir competition in Provo, held on January 22nd and 23rd. The trip would require an overnight stay. It is anticipated that the trip would involve four students total and two adult chaperones. Vice-President Hatt indicated that it would make sense to approve this request perpetually, provided the chorus teachers will provide the District Office with an itinerary prior to the travel and a report after the event. Marie Johnson motioned to approve the request on a perpetual basis as explained above. Julie Wilson seconded the motion and it passed unanimously.

Board Action Item (C5): Emery High School automotive teacher Chandler Peacock is requesting to take 5-6 students to the annual competition in Hobbs, New Mexico, on February 3-5, 2016. Expenses, including hotels and transportation have typically been paid for by USU Eastern. The automotive program has had excellent success at this competition in the past, even though it is a Junior College level competition. Marie Johnson motioned to approve the travel as presented. Julie Wilson seconded the motion and it passed unanimously.

Board Action Item (C6): Superintendent Sitterud explained that when the original MOU for District aquatic center use was signed with the Emery County Commission in 2007, there were some details that had yet to be worked out. He has been working with the Commission to put these additions and clarifications into a formal document. One change is that the County will no longer charge schools for the costs of lifeguards for the annual school usage. He noted his appreciation for the County Commission and their willingness to work in cooperation with the School Board on this matter. Marie Johnson made a motion to approve the MOU addendum as explained. Julie Wilson seconded the motion and it passed unanimously.

Board Action Item (C7): Mr. Black presented bids for the purchase of school buses. Two bids, based on State purchasing contract MA812, were received from Bryson's Sales & Service. The first, for a standard front-engine bus, came in at \$115,330. The second, for a rear-engine bus with luggage bins, came in at \$131,326. These bids are 1%-2% higher than last year. Transportation Supervisor Roger Swenson discussed the reasons behind his recommendation to purchase one bus of each type. Brief discussion was held about the need for a bus with luggage bins. Julie Wilson made a motion to approve the purchase of one standard front-engine bus, and one rear-engine bus with luggage bins. The motion was seconded by Sam Singleton and passed by unanimous vote.

Board Action Item (C8): Mr. Black presented water lease arrangements for 2016. He recommended that these arrangements be approved on the same terms as the previous year. A motion was made by Sam Singleton to renew all water share lease agreements for the 2016 season as explained by Mr. Black. The motion was seconded by Marie Johnson and passed by unanimous vote.

Report Item (D1): Principal Doug Mecham welcomed the Board of Education to San Rafael Junior High School and thanked them for their support. He turned the time over to Luci Robinson, Counselor at San Rafael Junior High School and she gave a brief report on the counseling program. Principal Mecham discussed several successful programs and initiatives at the school, including the recent Veteran's Day program. He talked about various accomplishments of San Rafael students. He also expressed his appreciation for recently retired Judge Scott Johansen, for his contributions over the years to helping students succeed. Mr. Hatt thanked Principal Mecham for his report.

Report Item (D2): Mr. Black briefly discussed changes to the W2 forms the District will be issuing, and informed members of the Board that capital outlay projects for 2016 will be ready for review within about a month.

Report Item (D3): Superintendent Sitterud reviewed the Governor’s budget recommendations. He also reviewed the recently released Every Student Succeeds Act and the Utah State Office of Education strategic plan. He recognized board members Laurel Johansen and Sam Singleton, who were recently given recognition at the Utah School Boards Convention for 20 and 16 years of school board service, respectively. Superintendent Sitterud announced that he plans to retire as of July 1st, 2016. He expressed his gratitude for the students of Emery County, his professional opportunities and growth, the School Board, and all employees and community members he has been able to work and associate with over the years.

Public Comments (E): No public comments were given.

Closed Meeting (E): At 8:00 p.m., a motion was made by Marie Johnson and seconded by Julie Wilson to move to a closed meeting for the purpose of discussion related to the character, professional competence, or physical or mental health of an individual. Member voting on this motion was as follows:

- Laurel Johansen Absent
- Royd Hatt Aye
- Marie Johnson Aye
- Sam Singleton Aye
- Julie Wilson Aye

Certification of Closed Executive Session (Utah Code 52-4-206)

I, Royd Hatt, Vice-President of the Emery County School District Board of Education, certify and swear that the sole purpose of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this closed executive session was not recorded.

Royd Hatt

The closed meeting was held in the Library at San Rafael Junior High School on Wednesday, January 13th, 2016, beginning at approximately 8:10 pm. All Board members were in attendance except President Laurel Johansen. Also in attendance were: Superintendent Kirk Sitterud, Business Administrator Jared Black, Director of Student Services Jon Crawford, Emery High Principal Larry Davis, and the following members of the public: Janeen Hales, Jennifer Hales, Stuart Hales, Jon Fauver and Andrea Barney.

Adjournment (F): Upon reconvening to the regular meeting, a motion was made by Marie Johnson and seconded by Royd Hatt to adjourn. The motion passed unanimously and the meeting adjourned at 9:05 PM.