

The October 2015 meeting of the Emery County School District Board of Education, held at Cleveland Elementary School, was called to order at 7:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Sam Singleton, and Julie Wilson. Member Marie Johnson was absent. Superintendent Kirk Sitterud and Business Administrator Jared Black were also present.

Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

**Board Action Item (B1):** Board members considered the warrants, minutes of the September 2015 meeting, and financial reports for September 2015. A motion was made by Sam Singleton and seconded by Royd Hatt to approve the warrants, minutes and financial reports. The motion passed unanimously.

**Board Action Item (B2):** Mr. Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>Jodi Olsen:</i>	<i>Teacher, Resource</i>	<i>Cleveland Elementary</i>
<i>Dani Tuttle:</i>	<i>Educational Assistant, Resource, 3 hr</i>	<i>Huntington Elementary</i>
<i>Dana Guymon:</i>	<i>Educational Assistant, Resource, 3 hr</i>	<i>Huntington Elementary</i>
<i>Desiree Allridge:</i>	<i>Educational Assistant, Resource, 3 hr</i>	<i>Huntington Elementary</i>
<i>Jill Weber:</i>	<i>Student Tracker, 3 hr</i>	<i>San Rafael Junior High</i>
<i>Lynn Tuttle:</i>	<i>Head Coach, Girls Basketball</i>	<i>Emery High</i>
<i>Ty Jensen:</i>	<i>Assistant Coach, Girls Basketball</i>	<i>Emery High</i>
<i>Rachel Hallows:</i>	<i>Assistant Coach, Girls Basketball</i>	<i>Emery High</i>

Royd Hatt motioned to approve the hiring recommendations as presented. Sam Singleton seconded the motion and it passed unanimously. All approvals are subject to the completion and review of a background check.

**Board Action Item (B3):** Mr. Sitterud recommended approval of multiple plans received from schools in the District. The high schools and junior high schools annually submit a school improvement plan and staff development plan for approval.

Elementary schools submit both of the aforementioned plans as well as a K-3 reading plan. He explained that Utah law requires annual Board approval of these plans. He recommended their approval. Members of the Board asked several questions to clarify aspects of school plans and also indicated their appreciation to Principals for the detail they included in the plans. Julie Wilson then made a motion to approve the plans as presented. Royd Hatt seconded the motion and it passed unanimously.

**Board Action Item (B4):** Superintendent Sitterud presented all available athletic schedules to the Board for approval of travel. He explained that the Board should approve all trips greater than 150 miles one-way, but that the entire schedule is presented for approval. Sam Singleton made a motion to approve the athletic schedules as presented. Julie Wilson seconded the motion. The motion passed by unanimous vote.

**Board Action Item (B5):** Superintendent Sitterud requested Board approval for participation in the KOAL Apples for Teachers award program. He indicated that the program sponsors had requested approval by the Board of Education. He reviewed the program and a discussion with Board members was held to better understand how

teachers are nominated and awarded. Julie Wilson motioned to approve participation in the program. Royd Hatt seconded the motion and it passed unanimously.

**Report Item (C1):** Principal Jerel Lofley welcomed the Board of Education to Cleveland Elementary School, thanking them for their ongoing support. He mentioned that the recent tragedy with the Jacobsen family has had a significant impact on the school and community in Cleveland. He reviewed the details of the summer school program offered through Landtrust funding. He also discussed staffing changes, including the recent hire of Jodi Olsen as a resource teacher. He reviewed the upcoming school programs, inviting Board members and the community to attend. The Veteran’s day program will be on November 10<sup>th</sup>, the Christmas program on December 17<sup>th</sup>, and the spring program on March 10<sup>th</sup>. The school is implementing the new math curriculum and also has a community council focus on science this year. Board President Johansen thanked Principal Lofley for his report.

**Report Item (C2):** Mr. Black mentioned that electronic copies of the Annual Financial Report (AFR) and the Annual Program Report (APR) for the 2014-15 school year are now available on the District website. Paper copies were distributed to Board members. The reports have also been filed with the State Auditor’s Office and the Utah State Office of Education. The Comprehensive Annual Financial Report (CAFR) will be published and available by the November Board meeting. He also reviewed the process for the October 1<sup>st</sup> enrollment audit, indicating that the audit took place at Emery High School and Cleveland Elementary School this year.

**Report Item (C3):** Superintendent Sitterud discussed the recent visit by many members of the Utah Legislature to Green River High School. President Johansen added that she was in attendance and was pleased with the presentations given by Superintendent Sitterud, Principal Nolan Johnson, and Neal Peacock. She had also received feedback that the visit to Green River High School was the highlight of the tour for most of the legislators.

Mr. Sitterud also mentioned a recent visit by District administrators to the Uintah and Duchesne school districts. The purpose was to discuss their recent transitions of 9<sup>th</sup> grade to high school and 6<sup>th</sup> grade to middle school. He was happy with the visits and felt that a lot of good information was gathered. Their situations were different than that in Emery, as their grade transitions were driven by enrollment growth and crowded schools. Superintendent Sitterud indicated that a survey is being prepared to gather public input on the matter and counselors are now working on mock schedules to help identify potential staffing and endorsement issues.

**Public Comments (D):** No public comments were made.

**Closed Meeting (E):** At 7:45 pm., a motion was made by Royd Hatt and seconded by Julie Wilson to move to a closed meeting for the purpose of holding a strategy session to discuss the exchange of real property, and a strategy session to discuss collective bargaining. Member voting on this motion was as follows:

- Laurel Johansen           Aye
- Royd Hatt                    Aye
- Marie Johnson             Absent
- Sam Singleton             Aye
- Julie Wilson                Aye

The closed meeting was held in the Library at Cleveland Elementary School on Wednesday, October 7<sup>th</sup>, 2015, beginning at 7:50 pm. Four Board members were present for the closed meeting, as were Superintendent Kirk Sitterud, Business Administrator Jared Black, Secondary Supervisor Jed Jensen and Elementary Supervisor Ralph Worthen. The closed meeting finished at 8:25 pm. The recording of the meeting was inaudible so written minutes have been prepared as a substitute record of the meeting.

**Adjournment (F):** Upon reconvening to regular meeting, a motion was made by Royd Hatt and seconded by Julie Wilson to adjourn. The motion passed unanimously and the meeting adjourned at 8:25 PM.