

The October 2014 meeting of the Emery County School District Board of Education, held at Huntington Elementary School, was called to order at 7:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton, and Nanette Tanner. Superintendent Kirk Sitterud and Business Administrator Jared Black were also present.

Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

**Board Action Item (B1):** Board members considered the warrants, minutes of the September 2014 meeting, and financial reports for September 2014. A motion was made by Marie Johnson and seconded by Sam Singleton to approve the warrants, minutes and financial reports. The motion passed unanimously.

**Board Action Item (B2):** Superintendent Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>John Hughes:</i>	<i>Interim Principal</i>	<i>Cottonwood Elementary</i>
<i>Mike Scow:</i>	<i>Head Custodian</i>	<i>Ferron Elementary</i>
<i>Jace Fausett:</i>	<i>Custodian, 4 hr</i>	<i>Canyon View Junior High</i>
<i>Allison Jackson:</i>	<i>Preschool Educational Assistant, 3 hr</i>	<i>Cottonwood Elementary</i>
<i>Kimberlee Neff:</i>	<i>Preschool Educational Assistant, 3 hr</i>	<i>Cottonwood Elementary</i>
<i>Erik Nielsen:</i>	<i>Assistant Boys Soccer Coach</i>	<i>Emery High</i>
<i>Arianna Arrien:</i>	<i>Assistant Swim Coach</i>	<i>Emery High</i>

Sam Singleton motioned to approve the hiring recommendations as presented. The motion was seconded by Nanette Tanner and passed unanimously. All approvals are subject to the completion and review of a background check.

**Board Action Item (B3):** Mr. Sitterud recommended approval of multiple plans received from schools in the District. The high schools and junior high schools annually submit a school improvement plan and staff development plan for approval.

Elementary schools submit both of the aforementioned plans as well as a K-3 reading plan. He explained that Utah law requires annual Board approval of these plans. He recommended their approval. Members of the Board asked several questions to clarify aspects of certain school plans. Nanette Tanner then made a motion to approve the plans as presented. Royd Hatt seconded the motion and it passed unanimously.

**Board Action Item (B4):** Mr. Black presented the following policy actions to the Board for approval:

- **GEA—URS Eligibility for Elected Officials:** New policy required by Utah Retirement Systems defining eligibility requirements for elected officials.
- **G CBD/GDBD—Staff Fringe Benefits:** Revision clarifying that part-time employees will pay a pro-rated amount of the total cost of health insurance, not just the premium.
- **GCF/GDF—Staff Hiring:** Based on an audit recommendation, this revision adds language to clarify that the District nepotism policy is to follow the State law on nepotism.

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- **KFB—Building Permit and Use:** Revision to clarify that schools are not required to issue a permit to a vendor in a situation when the vendor would be competing with a school fundraiser.

Marie Johnson made a motion to approve the policy actions as recommended. Royd Hatt seconded the motion and it passed by unanimous vote.

**Board Action Item (B5):** Mr. Black explained that Emery High School recently received a donation of fitness equipment valued at over \$20,000—the level at which a donation requires Board approval. The equipment would be used by both female and male students at Emery High School and is not specific to any athletic program. Marie Johnson made a motion to accept the donation and extended a thank you to those who made the donation. Nanette Tanner seconded the motion and it passed unanimously.

**Board Action Item (B6):** Mr. Black presented a memorandum of understanding for Board approval. The Castle Valley Center in Price would like to use Emery School District's bus to transport students from both Carbon and Emery school districts to the bowling alley in Helper. In order for this to be a reimbursable route, the State Office of Education needs a MOU from the two school districts. Royd Hatt made a motion to approve the MOU. Nanette Tanner seconded the motion and it passed by unanimous vote.

**Report Item (C1):** Principal Garth Johnson welcomed members of the Board of Education to Huntington Elementary School. He spent a few minutes mentioning his appreciation for all of the faculty and staff at Huntington Elementary as well as the District staff and Board of Education. He discussed some of the programs and initiatives the school is working on. He also showed members of the Board several of the apps used by students at Huntington Elementary. President Johansen thanked him for his report.

**Report Item (C2):** Mr. Black presented members of the Board with updated employee directory and copies of the recently completed Annual Financial Report and Annual Programs Report.

**Report Item (C3):** Superintendent Sitterud reported that the District count for students on October 1<sup>st</sup> is 2,282. This represents a decrease of about 35 students from the previous year. He also mentioned that the District has been awarded STEM grants and is working to develop the associated programs. He recognized the recent passing of Al Lemons, who has worked for the District for many years.

**Public Comments (E):** No public comments were made.

**Closed Meeting (F):** A closed meeting was not held.

**Adjournment (G):** A motion was made by Marie Johnson and seconded by Royd Hatt to adjourn. The motion passed unanimously and the meeting adjourned at 7:50 PM.