

The November 2014 meeting of the Emery County School District Board of Education, held at Cleveland Elementary School, was called to order at 6:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner. Superintendent Kirk Sitterud and Business Administrator Jared Black were also present.

WORKING SESSION

(B) Independent Auditor's Report: Rick Roberts of Kimball and Roberts presented via phone call the auditor's report for fiscal year 2014. Mr. Roberts mentioned his appreciation to the staff of the School District for their cooperation in preparing for and completing the audit. He then reviewed selections from the basic statements, notes and compliance sections of the financial report. He reported that the opinion of the audit firm is that revenues and expenditures for the District are fairly stated and reliable. Members of the Board thanked Mr. Roberts for his report.

REGULAR SESSION

At 7:00 pm, Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Board Action Item (B1): Board members considered the warrants, minutes of the October 2014 meeting, and financial reports for October 2014. A motion was made by Royd Hatt and seconded by Sam Singleton to approve the warrants, minutes and financial reports. The motion passed unanimously.

Board Action Item (B2): Board President Johansen mentioned that Rick Roberts had presented the Independent Auditor's Report for 2014 to the Board of Education during a working session prior to the regular meeting. Marie Johnson motioned to accept the report. Nanette Tanner seconded the motion which passed unanimously.

Board Action Item (B3): Superintendent Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>Katherine Horrocks:</i>	<i>Educational Assistant, 3 hr</i>	<i>Ferron Elementary</i>
<i>Johnny Nielson:</i>	<i>Girl's Basketball Coach</i>	<i>Canyon View Junior High</i>
<i>Andrea West:</i>	<i>Educational Assistant, 3 hr</i>	<i>Canyon View Junior High</i>
<i>Rebecca Jorgensen</i>	<i>Educational Assistant, 3 hr</i>	<i>Canyon View Junior High</i>
<i>Tifnie Hansen:</i>	<i>Youth in Custody Mentor, 3 hr</i>	<i>District Office</i>
<i>Kathy Mecham:</i>	<i>Math Teacher, Half-Day</i>	<i>Canyon View Junior High</i>

Marie Johnson motioned to approve the hiring recommendations as presented. The motion was seconded by Sam Singleton and passed unanimously. All approvals are subject to the completion and review of a background check.

Superintendent Sitterud also presented letters of resignation from Kacie Healy, Educational Assistant at Ferron Elementary, and Cassie Taylor, Math Teacher at San Rafael and Canyon View Junior High Schools. Sam Singleton made a motion to accept the two letters of resignation. Royd Hatt seconded the motion and it passed by unanimous vote.

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Board Action Item (B4): Superintendent Sitterud presented the Board with a copy of the Utah Consolidated Plan for Emery School District. He explained that the plan is revised and updated for the 2014-15 school year and requires substantial coordination between administrators across the District. Each component of the plan requires data-based goals and initiatives as well as a matching budget. Board approval is required and allows the District to begin receiving funding for the programs covered in the plan. Nanette Tanner motioned to approve the plan as presented. Marie Johnson seconded the motion and it passed unanimously.

Board Action Item (B4): Superintendent Sitterud presented the following policy actions to the Board for approval:

- **EFE—Food Sales and Vending Machines:** Complete revision to comply with updated Federal rules.
- **EFE-E1—Vending Machine Policy Exhibit:** Recommended to be rescinded as there is no need for this exhibit with the revisions being made to policy EFE (above).
- **JE—Attendance and Truancy Intervention:** Revised to match the new Parent Rights Law passed by the 2014 Utah Legislature.

Sam Singleton made a motion to approve the policy actions as recommended. Royd Hatt seconded the motion and it passed by unanimous vote.

Report Item (C1): Principal Jerel Lofley thanked members of the Board of Education for coming to Cleveland Elementary School and extended a welcome to them. He mentioned his appreciation for the great faculty and staff who work at Cleveland Elementary. He briefly discussed SAGE testing scores, which were above State averages in Language Arts and Math. He discussed the Star Tutor reading program and a goal the school has set for students to read 720,000 minutes this year. They have achieved 33% of this goal. He also expressed his thanks for the many parent volunteers who assist at the school. He invited all in attendance to the school Veteran's Day program, the following Monday at 10 am. Board President Johansen thanked Principal Lofley for his report.

Report Item (C2): Mr. Black had nothing additional to report on.

Report Item (C3): Superintendent Sitterud mentioned that November 19th will be Support Staff day in Utah. He discussed his personal appreciation for the support staff employees working in Emery School District. He also discussed the upcoming USBA convention with members of the Board.

Public Comments (D): No public comments were made.

Closed Meeting (E): At approximately 7:25 p.m., a motion was made by Marie Johnson and seconded by Royd Hatt to move to a closed meeting for the purpose of discussion related to the character, professional competence, or physical or mental health of an individual. Member voting on this motion was as follows:

- Laurel Johansen Aye
- Royd Hatt Aye

- Marie Johnson Aye
- Sam Singleton Aye
- Nanette Tanner Aye

Certification of Closed Executive Session (Utah Code 52-4-206)

I, Laurel Johansen, President of the Emery County School District Board of Education, certify and swear that the sole purpose of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this closed executive session was not recorded.

Laurel Johansen

The closed meeting was held in the Library at Cleveland Elementary School on Wednesday, November 5th, 2014, beginning at approximately 7:30 pm. All Board members were in attendance as well as Superintendent Kirk Sitterud and District Supervisor Gwen Callahan. Jackie Allred and Chris Godfrey, representing USEA and ESEA, were invited into the closed meeting along with employees Julie Housekeeper and Colleen Jorgensen. At a later point, District employees Jared Black, Brian Dawes, Jed Jensen and Kerry Lake were invited into the closed meeting.

Adjournment (F): A motion was made by Sam Singleton and seconded by Royd Hatt to adjourn. The motion passed unanimously and the meeting adjourned at 9:20 PM.