

Emery County School District | Board of Education

The June 2014 meeting of the Emery County School District Board of Education, held at the School District office, was called to order at 1:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner. Superintendent Kirk Sitterud was also present as was Business Administrator Jared Black.

Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Public Hearing (B1/B2): A motion was made by Marie Johnson and seconded by Sam Singleton to adjourn the regular meeting to a public hearing to receive comment on the tentative budget for fiscal year 2015 as well as opening and adjusting the final legal budget for fiscal year 2014. The motion passed unanimously.

Business Administrator Black gave a presentation on the final legal budget for fiscal year 2014 as well as the tentative budget for fiscal year 2015. No other public comments were made. Sam Singleton made a motion to declare the hearing closed and the general session reconvened. Royd Hatt seconded the motion and it passed unanimously.

Board Action Item (C1): A motion was made by Marie Johnson and seconded by Nanette Tanner to approve the final legal budget for fiscal year 2014, authorizing the Business Administrator to adjust final fiscal year 2014 budgets to reflect revised amounts as necessary. The motion passed unanimously.

Board Action Item (C2): Nanette Tanner motioned to adopt the tentative budget for fiscal year 2015 as presented. Royd Hatt seconded the motion and it passed unanimously.

Board Action Item (C3): Members of the Board considered the warrants, minutes for the May 2014 Board meeting and financial reports for May 2014. A motion was made by Royd Hatt to approve the warrants, minutes and financial reports as presented. Sam Singleton seconded the motion and it passed unanimously.

Board Action Item (C4): Mr. Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>Heather Atwood:</i>	<i>Teacher</i>	<i>Cottonwood Elementary</i>
<i>Kristy Senn:</i>	<i>Teacher</i>	<i>Book Cliff Elementary</i>
<i>Nathan O'Bryant:</i>	<i>Teacher, Fine Arts</i>	<i>Green River High</i>
<i>Stuart Morris:</i>	<i>Teacher, CTE</i>	<i>Green River High</i>
<i>Josie Mitcheson:</i>	<i>Child Nutrition Worker, 2 hr</i>	<i>Huntington Elementary</i>
<i>Shelli Fillmore:</i>	<i>Child Nutrition Worker, 2 hr</i>	<i>Huntington Elementary</i>
<i>Joylenn Bloomer:</i>	<i>Child Nutrition Worker, 2 hr</i>	<i>San Rafael Junior High</i>
<i>Hollie Smith:</i>	<i>Child Nutrition Worker, 2 hr</i>	<i>Ferron Elementary</i>
<i>Kristi Guymon:</i>	<i>Child Nutrition Worker, 2 hr</i>	<i>Canyon View Junior High</i>
<i>Amanda Lake:</i>	<i>Educational Assistant, 3 hr</i>	<i>Cottonwood Elementary</i>

Sam Singleton motioned to approve the hiring recommendations as presented. Nanette Tanner seconded the motion and it passed unanimously. All approvals are subject to the completion and review of a background check.

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Board Action Item (C5): Principal Larry Davis reported on the pilot program for drug testing at Emery High School. He also recommended a small policy revision, allowing testing of 8th grade drill team students. Royd Hatt made a motion to approve the policy revision as recommended. Sam Singleton seconded the motion and it passed unanimously.

Principal Davis then recommended the following changes to the student activity fee schedule for Emery High School, explaining the purpose and need for each fee increase:

- Drug Testing Fee: Increase from \$10 to \$15 to cover associated costs
- Forensics Fee: Increase from \$0 to \$25 to assist with program costs
- Football Fee: Increase from \$25 to \$50 to assist with program costs
- Activity Fees: Eliminate cap of \$50 per student to assist with program costs

Sam Singleton made a motion to approve the fee changes as recommended. Royd Hatt seconded the motion. Marie Johnson expressed concern with increased fees, indicating that she will support the increases but would like the high school to monitor the impact. The motion passed by unanimous vote.

Principal Davis also reported on the recently completed accreditation review at Emery High School, highlighting the recommendations given by the accreditation committee.

Board Action Item (C6): Superintendent Sitterud presented a request that the Board approve District participation in the SHARP (Student Health and Risk Prevention) survey. He explained that the survey is completed every other year and Emery School District has participated for many years. He asked the Board to approve the request to participate in the 2014-15 school year. Marie Johnson motioned to approve participation in the survey. Royd Hatt seconded the motion and it passed unanimously.

Board Action Item (C7): Superintendent Sitterud presented the following policy action to the Board:

- **JJIBA—Summer Extracurricular Activity Participation:** revision that allows for limited summer travel based on the program covering the costs associated with the activity.

Marie Johnson made a motion to approve the policy revision as explained. Royd Hatt seconded the motion and it passed unanimously.

Mr. Black explained that many of the remaining policy actions relate to an updated law in Utah requiring that schools be made available as civic centers. When schools are used as civic centers, the school district has governmental liability immunity.

- **DJB—Cash Disbursement:** Revised to clarify that purchases under \$500 do not require pre-approval.
- **JJE-E—Fundraising Application Form:** Revised to include a designation as school sponsored, and to include additional approval signatures, as required by updated USOE rules.
- **KFB—Building Permit and Use:** Revision to align District policy with updates laws and rules. Buildings and facilities will no longer be “rented” –instead they are used by permit. Revision also specifies new

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insurance and indemnification requirements and clarifies that a Principal is not required to approve a permit if the use of the building would conflict with educational purposes.

- **KFB-E1—Building Permit—Non Commercial:** Revision that creates a revised building permit application for non-commercial (civic center) purposes.
- **KFB-E2—Building Permit—Commercial:** Revision that creates a revised building permit application for commercial purposes. This revision also includes an indemnification agreement that must be signed by a commercial user of district buildings or facilities.
- **KFB-E3—Building Permit Fee Schedule:** Revision that combines two rate schedules (previous policies KFB-E4 & E5) into one. Actual rates have not been changed.
- **KFB-E4—District Rate Schedule:** Recommendation to rescind as this policy has been combined with KFB-E5 as part of the revision to KFB-E3.
- **KFB-E5—Emery High Rate Schedule:** Recommendation to rescind as this policy has been combined with KFB-E4 as part of the revision to KFB-E3.
- **KFB-R1—Building Use Rules:** Revision that edits and combines previous policies KFB-E3, R1, R2 & R3 into one document with all building use rules.
- **KFB-R2—Rules Governing Use of Buildings:** Recommendation to rescind as this policy has been edited and combined with others as part of the revision to KFB-R1.
- **KFB-R3—Restrictions and Limitations:** Recommendation to rescind as this policy has been edited and combined with others as part of the revision to KFB-R1.

Nanette Tanner made a motion to approve the policy actions as recommended by Mr. Black. Sam Singleton seconded the motion and it passed by unanimous vote.

Report Item (D1): Mr. Black thanked those involved with preparing the budgets.

Report Item (D2): Superintendent Sitterud presented a letter from the Utah High School Activities Association, congratulating Emery High School on the 2014 Baseball Championship. He also mentioned that he had received letters of retirement from Teresa Jeffs and Roanna Rich.

Public Comments (E): No public comments were made.

Closed Meeting (F): At 2:30 p.m., a motion was made by Marie Johnson and seconded by Royd Hatt to move to a closed meeting for the purpose of discussion related to the character, professional competence, or physical or mental health of an individual. Member voting on this motion was as follows:

- Laurel Johansen Aye
- Royd Hatt Aye

- Marie Johnson Aye
- Sam Singleton Aye
- Nanette Tanner Aye

Certification of Closed Executive Session (Utah Code 52-4-206)

I, Laurel Johansen, President of the Emery County School District Board of Education, certify and swear that the sole purpose of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this closed executive session was not recorded.

Laurel Johansen

The closed meeting was held in the Board Room at the Emery County School District office on Tuesday, June 17th, 2014, beginning at 2:30 pm. All Board members were in attendance as well as Superintendent Kirk Sitterud and Business Administrator Jared Black. The closed meeting finished at 3:10 pm.

Adjournment (G): Upon reconvening to regular meeting, a motion was made by Marie Johnson and seconded by Sam Singleton to adjourn. The motion passed unanimously and the meeting adjourned at 3:10 PM.