

Emery County School District | Board of Education

The December 2014 meeting of the Emery County School District Board of Education, held at Castle Dale Elementary School, was called to order at 7:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner. Superintendent Kirk Sitterud and Business Administrator Jared Black were also present.

At 7:00 pm, Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Board Action Item (B1): Board members considered the warrants, minutes of the November 2014 meeting, and financial reports for November 2014. A motion was made by Marie Johnson and seconded by Sam Singleton to approve the warrants, minutes and financial reports. The motion passed unanimously.

Board Action Item (B2): Superintendent Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>Bridi Waite:</i>	<i>Teacher</i>	<i>Ferron Elementary</i>
<i>Eric Anderson:</i>	<i>Bus Driver, Route</i>	<i>Transportation</i>
<i>Scott Lofley:</i>	<i>Assistant Girl's Golf Coach</i>	<i>Emery High</i>

Sam Singleton motioned to approve the hiring recommendations as presented. The motion was seconded by Nanette Tanner and passed unanimously. All approvals are subject to the completion and review of a background check.

Board Action Item (B3): A motion was made by Marie Johnson and seconded by Sam Singleton to approve the monthly meeting calendar for School Board Meetings in 2015, including a change to April 8th for the April meeting at Canyon View Junior High School. The motion passed unanimously. The approved calendar will be advertised in the local newspaper for two weeks. A copy of this calendar is attached as part of the official minutes.

Board Action Item (B4): Superintendent Sitterud requested that this item be tabled until additional information could be gathered. Marie Johnson made a motion to table the request for a quiz bowl fee. Royd Hatt seconded the motion and it passed unanimously.

Board Action Item (B5): Emery High School teacher Mike Kava is requesting to take 6-8 auto students to the annual competition in Hobbs, New Mexico, on February 3-7, 2015. All costs, including hotels and transportation are paid for by USU Eastern. The automotive program has had excellent success at this competition in the past, even though it is a Junior College level competition. Sam Singleton motioned to approve the travel as presented. Nanette Tanner seconded the motion and it passed unanimously.

Board Action Item (B6): Superintendent Sitterud presented the following policy actions to the Board for approval:

- **EBC—Emergency Response Management:** Revision addressing the issues related to students who are off campus during the regular school day for release time, field trips, extracurricular activities, etc, during an actual or practice lockdown of the school.
- **IGA—Curriculum Development:** Revised to include the concept of parent involvement in curriculum materials selection and implementation.

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- **IGDA-R—Textbook Evaluation Procedures:** Revised to include the concept of parent involvement and to update the policy to include current terminology used in curriculum materials selection and implementation.
- **IGDA-E1—Suggested Textbook Evaluation Criteria:** Revised to include new terminology related to instructional materials evaluation.
- **AFD—Student Wellness Policy:** Revised to include references to the new Smart Snacks guidelines.
- **AFD-R—Student Wellness Policy Guidelines:** Revised to include the new requirements of the Smart Snacks program in relation to fundraising activities.

Sam Singleton made a motion to approve the policy actions as recommended. Royd Hatt seconded the motion and it passed by unanimous vote.

Board Action Item (B7): Mr. Black presented bids for the purchase of school buses. Two bids, based on State purchasing contract MA812, were received from Bryson’s Sales & Service. The first, for a standard front-engine bus, came in at \$114,273. The second, for a rear-engine bus with luggage bins, came in at \$128,991. Questions were asked about the need for a bus with luggage bins. Roger Swenson indicated that he does receive regular requests for this type of bus, especially when teams will be traveling long distances. Royd Hatt made a motion to approve the purchase of one standard front-engine bus, and one rear-engine bus with luggage bins. The motion was seconded by Marie Johnson and passed by unanimous vote.

Report Item (C1): Principal Ralph Worthen thanked the Board of Education for their ongoing support, including the recent salary supplement. He discussed a continuing trend of enrollment growth at Castle Dale Elementary. He also expressed his appreciation to the great faculty and staff he works with. Board President Johansen thanked Principal Worthen for his report.

Report Item (C2): Mr. Black had nothing additional to report on.

Report Item (C3): Superintendent Sitterud reported on several issues which will be discussed during the upcoming Utah legislative session. He also discussed the UHSAA realignment proposal.

Public Comments (D): No public comments were made.

Closed Meeting (E): At 7:40 pm., a motion was made by Royd Hatt and seconded by Nanette Tanner to move to a closed meeting for the purpose of discussing the purchase of real property, and for the purpose of discussion related to the character, professional competence, or physical or mental health of an individual. Member voting on this motion was as follows:

- Laurel Johansen Aye
- Royd Hatt Aye
- Marie Johnson Aye
- Sam Singleton Aye
- Nanette Tanner Aye

The closed meeting was held in the teacher's lounge at Castle Dale Elementary School on Wednesday, December 3rd, 2014, beginning at 7:45 pm. All five Board members were present for the closed meeting, as were Superintendent Kirk Sitterud, Business Administrator Jared Black, Secondary Supervisor Gwen Callahan and Elementary Supervisor Jed Jensen. A recording of the portion of the closed meeting related to discussing the purchase of real property was made and will be kept on file by the District. A recording was not made of the portion of the closed meeting related to discussing the character, professional competence, or physical or mental health of an individual.

Certification of Closed Executive Session (Utah Code 52-4-206)

I, Laurel Johansen, President of the Emery County School District Board of Education, certify and swear that the sole purpose of the unrecorded portion of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this portion of the closed executive session was not recorded.

Laurel Johansen

The closed meeting finished at 8:02 PM.

Adjournment (F): A motion was made by Marie Johnson and seconded by Sam Singleton to adjourn. The motion passed unanimously and the meeting adjourned at 8:02 PM.