

The May 2013 meeting of the Emery County School District Board of Education, held at San Rafael Junior High School, was called to order at 7:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner. Also present were Superintendent Kirk Sitterud and Business Administrator Jared Black.

Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Presentation (B1): Luci Robinson presented information about the comprehensive guidance program at San Rafael Junior High.

Presentation (B2): Troy Winter asked the Board to consider adding soccer as an official sport at Emery High School. He indicated that there is currently a club team in the County with both boys and girls playing. Superintendent Sitterud noted that multiple considerations would need to be made in evaluating the request for high school soccer. Title IX requires near equivalent participation rates for boys and girls, so soccer would need to be added for both. In addition, the District would need a survey to evaluate the interest in soccer compared to other sports currently offered during the same season. Travel and other expenses would need to be calculated and the field at Emery High School evaluated for compatibility with soccer field standards. He indicated the District could look into this and get back with Mr. Winter.

Presentation (B3): Jerry Stotler asked the Board to encourage students to participate in the Summer of Service program through the Emery County volunteer center. Students are able to track hours in a variety of service areas and become eligible for prizes through their participation. President Johansen thanked Mr. Stotler for sharing this information and for his work with the volunteer center.

Board Action Item (C1): Members of the Board considered the warrants as well as the minutes for the April 2013 Board meeting and the financial reports for April 2013. A motion was made by Marie Johnson to approve the warrants, minutes and financial reports as presented. Royd Hatt seconded the motion and it passed by unanimous vote.

Board Action Item (C2): Mr. Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>Nancy Hansen:</i>	<i>Kindergarten Teacher, Half-Time</i>	<i>Cleveland Elementary</i>
<i>Jessica Lindley:</i>	<i>Special Education Teacher, Self-Contained</i>	<i>Cottonwood Elementary</i>
<i>Jamie Murdock / Lacie Murdock:</i>	<i>Cheer Advisors</i>	<i>San Rafael Junior High</i>

Sam Singleton motioned to approve the hiring recommendations as presented. Nanette Tanner seconded the motion and it passed unanimously. All approvals are subject to the completion and review of a background check.

Board Action Item (C3): Superintendent Sitterud next presented LAND Trust Plans for each school, noting that these plans are developed by school administration and school community councils, but also require approval of the Board of Education. Following brief discussion about the plans, Royd Hatt motioned to approve the LAND Trust Plans as presented. Sam Singleton seconded the motion and it passed unanimously.

Board Action Item (C4): Superintendent Sitterud presented a final version of the Educator Evaluation Summary document that is required to be submitted to the State Office of Education in May. He explained that the summary was developed and previously approved by the District evaluation committee, consisting of administrators, principals, teachers and community members. The summary contains a non-specific plan for how the District will implement requirements under Senate Bill 64. A more detailed evaluation process and plan will be developed as more information comes from the State Office of Education over the next two years. Members Johnson and Tanner asked questions to clarify the non-specific nature of the evaluation summary. Mrs. Johnson then motioned to approve the evaluation summary as presented. Royd Hatt seconded the motion and it passed by unanimous vote.

Board Action Item (C5): Superintendent Sitterud presented the following policy actions:

- **JLDBAA—Parental Notification Related to Student Safety:** New policy
- **JICFA—Bullying and Hazing:** Policy revision

Superintendent Sitterud explained that these policy actions are necessary to comply with House Bill 134, Substitute 1—requiring that notification be made to parents any time a student is bullied or threatens suicide. The bill also requires Districts to document this parental notification. Nanette Tanner motioned to approve the policy actions as presented. Sam Singleton seconded the motion and it passed by unanimous vote.

Board Action Item (C6): Emery High band teacher Ben Carroll requested approval for the marching band to travel and perform in the Days of '47 parade in Salt Lake City on July 24th. The trip would include an overnight stay and would involve around 50 students with appropriate supervision. Royd Hatt made a motion to approve the trip as requested. Nanette Tanner seconded the motion and it passed by unanimous vote.

Board Action Item (C7): Mr. Black requested that the Board consider designating a portion of the District’s unassigned fund balance as a committed fund balance for the purpose of economic stabilization. This is allowed in Utah code 53A-19-103 for up to 5% of the amount of general M&O expenditures. Committing these funds for economic stabilization is essentially creating a “rainy day” fund. The committed amount cannot be used for any other purpose unless further authorized by the Board. Marie Johnson made a motion to approve the request as presented. Royd Hatt seconded the motion and it passed unanimously.

Board Action Item (C8): Kerry Lake and Wayne Huntsman explained the need for a new HVAC system at San Rafael and Canyon View Junior High schools. The current systems are extremely inefficient and parts can no longer be found to maintain the systems. The Maintenance department has researched options for new systems and recommends a system where an individual rooftop unit controls each section of the building. Mr. Black then explained and presented the following bids for consideration and approval:

C8a: HVAC Projects (San Rafael Junior High & Canyon View Junior High)

Installation of Equipment

	<u>Stallings</u>	<u>Select Comfort</u>	<u>Parley’s PPM</u>	<u>3D Sheet Metal</u>
• Canyon View:	\$134,799	\$145,000	\$246,593	\$389,569
• San Rafael:	\$140,272	\$145,000	\$248,729	\$389,569
• Total:	\$275,071	\$290,000	\$495,322	\$779,138

Mr. Black recommended awarding this bid to the low bidder, Stallings.

Equipment

	<u>Contractor's Supply</u>	<u>Allred's Inc.</u>	<u>Lennox</u>	<u>US Air</u>
• Canyon View:	\$116,714	\$117,504	\$120,540	\$110,413
• San Rafael:	\$116,714	\$117,504	\$120,540	\$110,413
• Total:	\$233,428	\$235,008	\$241,080	\$220,826

The bid from US Air was eliminated because it did not include economizers which would add approximately \$30,000 to the cost. Mr. Black recommended awarding this bid to Contractor's Supply. The equipment purchased would also qualify for a \$21,750 energy rebate.

Controls

	<u>Atkinsons</u>	<u>Contractors</u>	<u>Lennox</u>	<u>Siemens</u>	<u>Yamas</u>
• Canyon View:	\$40,585	\$41,219	\$30,240	\$107,951	\$48,968
• San Rafael:	\$40,585	\$41,219	\$30,240	\$107,951	\$48,968
• Total:	\$81,170	\$82,438	\$60,480	\$215,902	\$97,936

The bid from Lennox was eliminated because it was for a very basic control system unlike what we requested in the bid specifications. Mr. Black recommended awarding this bid to Atkinson Electronics.

A motion was made by Marie Johnson and seconded by Sam Singleton to award the bids as recommended by Mr. Black. The motion passed by unanimous vote.

Mr. Black next presented bids for carpeting throughout the District:

C8b: Carpeting (District-wide)

	<u>Certified Sales</u>	<u>Wise Flooring</u>
• Castle Dale Elementary	\$7,037.95	\$6,743.20
• Cottonwood Elementary	\$4,080.47	\$4,249.24
• Huntington Elementary	\$9,344.38	\$9,743.72
• Canyon View Junior High	\$5,868.74	\$6,309.40
• San Rafael Junior High	\$2,754.18	\$2,446.98
• Emery High	\$7,838.42	\$8,831.36
Total:	\$36,924.14	\$38,323.90

Mr. Black explained that a credit of between \$750 and \$1,385 is available from Wise Flooring if the carpet color chosen by the District is uniform. The District requested carpet samples from both vendors. The sample from Certified Sales had a backing that easily cracked when folded and appeared clearly inferior in durability and quality to the sample provided by Wise Flooring. Mr. Black recommended awarding the carpet bid to Wise Flooring based on a visibly higher quality carpet. He also explained that with the credit for uniform carpet color,

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the bid amounts would be nearly identical. Members of the Board reviewed the carpet samples and agreed that the sample from Wise Flooring was a visibly superior product. Royd Hatt made a motion to award the carpeting bid to Wise Flooring. Nanette Tanner seconded the motion and it passed by unanimous vote.

Report Item (D1): Principal Doug Mecham gave a brief report to the Board. He mentioned that his goal is to help the kids at San Rafael feel confidence and progress in what they are doing at school as well as in their personal lives. He reviewed some of the programs and accomplishments of the school during this year. He thanked his faculty and staff for their efforts and also expressed thanks to the District and maintenance staff for their support. President Johansen thanked Principal Mecham for his report and thanked the faculty and staff at San Rafael Junior High for their efforts.

Report Item (D2): Mr. Black had nothing additional to report.

Report Item (D3): Superintendent Sitterud recognized two employees who recently received employee recognitions. Kerry Lake was awarded the USEA Employee of the Year for Maintenance. Jennifer Parkins was named the Outstanding Outreach Student of the Year by Utah State University. Mr. Sitterud and members of the Board expressed their congratulations to Kerry and Jennifer for their accomplishments. He mentioned that Commencement will be May 23rd at Emery High and Green River High. Members of the Board made arrangements for presenting diplomas at both schools.

Mr. Sitterud updated members of the Board on staffing for the 2013-14 school year. Members of the Board then discussed a proposal from Huntington City to remove a building near the elementary school and extend the playground equipment area. One concern is that this may lead to losing the right of way that allows the back entrance into the elementary school property. Members of the Board and the Superintendent agreed that more information would be needed from Huntington City regarding this proposal.

Public Comments (E): No public comments were made.

Adjournment (G): A motion was made by Royd Hatt and seconded by Marie Johnson to adjourn. The motion passed unanimously and the meeting adjourned at 8:30 PM.