

Emery County School District | Board of Education

The October 2012 meeting of the Emery County School District Board of Education, held at Canyon View Junior High School, was called to order at 7:00 PM by President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner. Superintendent Kirk Sitterud was also present as was Business Administrator Jared Black. Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Board Action Item (B1): Members of the Board considered the warrants, minutes for the September 2012 Board meeting and financial reports for August and September 2012. A motion was made by Marie Johnson to approve the warrants, minutes and financial reports as presented. Sam Singleton seconded the motion and it passed by unanimous vote.

Board Action Item (B2): Mr. Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>Jeff Coombs:</i>	<i>Bus Route Driver</i>	<i>Transportation</i>
<i>Lisa Hooley:</i>	<i>Educational Assistant, 3 hr, Special Education</i>	<i>Emery High</i>
<i>Breezie McElprang:</i>	<i>Educational Assistant, 3 hr, Special Education</i>	<i>Emery High</i>

Sam Singleton motioned to approve the hiring recommendations as presented. Nanette Tanner seconded the motion and it passed unanimously. All approvals are subject to the completion and review of a background check.

Board Action Item (B3): Superintendent Sitterud presented the following policy actions to the Board for approval:

- **JLIA—Student Supervision:** New policy regarding the supervision of students at school which outlines the responsibilities of Principals, licensed staff and other staff regarding student supervision.
- **IJOA/IJOA-R/IJOA-E1—Field Trips and Excursions:** Revised to update wording for electronic submission of trip requests and to include the recently revised mileage allotment formula for field trips.

Mr. Sitterud briefly explained each of the proposed policy actions to members of the Board. Royd Hatt made a motion to approve the revised policy IJOA/IJOA-R/IJOA-E1 and to table a motion on policy JLIA until later in the meeting as the Board needed to discuss a component of this new policy that relates to negotiations. Nanette Tanner seconded the motion and it passed by unanimous vote.

Board Action Item (B4): Mr. Sitterud recommended approval of multiple plans received from schools in the District. High Schools annually submit a school improvement plan and staff development plan for approval. Junior High Schools add a child routing access plan. Elementary Schools add a child routing access plan and a K-3 reading plan. He explained that Utah law requires annual Board approval of these plans. He has read through each and recommends their approval. Nanette Tanner made a motion to approve the plans as presented. Marie Johnson seconded the motion and it passed unanimously.

Board Action Item (B5): Superintendent Sitterud presented a request from the San Rafael Junior High Community Council to revise their Landtrust plan. The revised plan reduces funding for library books and includes funding for Audio Readers and the school's homework class. He commented that he supports the requested changes. Sam

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Singleton made a motion to approve the revised plan as presented. Marie Johnson seconded the motion and it passed unanimously.

Report Item (C1): Principal Jones welcomed the School Board to Canyon View Junior High and thanked them for their support of education at Canyon View as well as throughout the County. He reviewed the changes in his staffing from last year and expressed how much he appreciates the faculty and staff at Canyon View. He also mentioned to the Board that the School Improvement Plan for Canyon View is focused on writing competency. This is because the school has seen a 20% decrease in direct writing assessment scores over the last 3 years, and the faculty recognizes the importance of writing competency across all areas of education. He added that, as part of her administrative degree, teacher Yvonne Jensen was instrumental in developing the school improvement plan. He then invited Mrs. Jensen to discuss the plan with the School Board.

Mrs. Jensen then reviewed the school improvement plan to improve writing competency. The first part of the plan was to invite Rose Card, a retired Language Arts teacher from the School District, to instruct all teachers at Canyon View on how to integrate writing across all subjects. Second, two learning strategies classes each week have been dedicated to writing. Third, teachers have put up posters in each classroom with instructions on writing composition, and are actively using writing as part of their classes.

President Johansen thanked Mr. Jones and Mrs. Jensen for their reports and for their desire to improve writing skills in their school.

Report Item (C2): Mr. Black reported that the annual financial audit was completed without any findings. District auditors will present the annual report to the Board just prior to the November meeting.

Report Item (C3): Superintendent Sitterud presented the October 1st enrollment count for the District, which is 2,326 students. Around 50 students have left the District since initial counts were made in early September. It is likely that many of these enrollment losses are due to the closure of the Consol Mine. Mr. Sitterud also recognized LuAnn Sorensen, who will be awarded the Excellence in Teaching award by the Utah Education Association and the Arch Coal Foundation on October 18th at the UEA Convention. Members of the Board also expressed their congratulations.

Public Comments: No public comments were made.

Closed Meeting (E): At 7:50 p.m., a motion was made by Marie Johnson and seconded by Royd Hatt to move to a closed meeting to discuss collective bargaining as well as reasonably imminent litigation. Member voting on this motion was as follows:

- Laurel Johansen Aye
- Royd Hatt Aye
- Marie Johnson Aye
- Sam Singleton Aye
- Nanette Tanner Aye

The closed meeting was held in the FACS classroom at Canyon View Junior High School. All Board members were in attendance as well as Superintendent Kirk Sitterud and Business Administrator Jared Black.

Board Action Item (B3): Member Marie Johnson motioned to approve policy JLIA. Royd Hatt seconded the motion and it passed by unanimous vote.

A motion was made by Royd Hatt and seconded by Marie Johnson to adjourn. The motion passed unanimously and the meeting adjourned at 8:15 PM.