

Emery County School District | Board of Education

The October meeting of the Emery County School District Board of Education, held at San Rafael Junior High School, was called to order at 7:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner. Superintendent Kirk Sitterud and Business Administrator Jared Black were also present. Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Board Action Item (B1): Members of the Board considered the consent agenda, including warrants and minutes for the September 2011 Board meeting. Mr. Singleton noted the need to change the minutes so that the location of the September meeting is listed as Book Cliff Elementary instead of the District Office. A motion was made by Sam Singleton to approve the warrants and minutes, including the one change previously described. Marie Johnson seconded the motion and it passed by unanimous vote.

Board Action Item (B2): Superintendent Sitterud recommended to the Board that the following individual be approved for the position indicated:

Jill Weber: Educational Assistant, 3 hr Castle Dale Elementary

Sam Singleton motioned to approve the hiring recommendation as presented. Nanette Tanner seconded the motion and it carried unanimously. All approvals are subject to the completion and review of a background check.

Board Action Item (B3): Mr. Black next presented the following policy actions to the Board, recommending that each be approved as presented:

- **DA—Fiscal Management Goals and Objectives:** New policy required as part of the District implementation of GASB 54 regulations. GASB 54 redefines how to classify fund balance on financial statements and this policy will allow us to do this correctly.
- **DI—Fiscal Accounting and Reporting:** New policy defining objectives of the District accounting and reporting systems. This policy is recommended language from the Government Finance Officers Association.

Following Mr. Black's explanation of each of the policy recommendations, Marie Johnson made a motion to approve the policy revisions as presented. Royd Hatt seconded the motion and it passed by unanimous vote.

Board Action Item (B4): Superintendent Sitterud presented the Board with a copy of the Utah Consolidated Plan for Emery School District. He explained that the plan is revised and updated for the 2011-12 school year and requires substantial coordination between administrators across the District. Each component of the plan requires data-based goals and initiatives as well as a matching budget. He noted that most of the goals have not changed from the 2010-11 plan. There is a goal added on 4-6 reading and the District plans to add future focus on 4-6 math and secondary science. Board approval is required and allows the District to begin receiving funding for the programs covered in the plan. Royd Hatt motioned to approve the plan as presented. Nanette Tanner seconded the motion and it carried by unanimous vote.

Emery County School District | Board of Education

Board Action Item (B5): Mr. Sitterud next presented school community council plans from all schools in the District. High School plans include a school improvement plan and staff development plan. Junior High Schools add a child routing access plan. Elementary Schools add a child routing access plan and a reading plan. He explained that Utah law requires annual Board approval of these plans. He has read through each and recommends their approval. Marie Johnson made a motion to approve the plans as presented. Sam Singleton seconded the motion and it passed unanimously.

Board Action Item (B6): Principal Johnson asked the Board to approve a change to San Rafael's Landtrust plan and budget. The change would allow the school to purchase math response devices. Nanette Tanner motioned to approve the requested change. Royd Hatt seconded the motion and it passed by unanimous vote.

Report Item (C1): Principal Garth Johnson welcomed the Board of Education to San Rafael Junior High. He expressed his gratitude for the excellent faculty and staff at San Rafael. He reported that the school has grown in enrollment the last couple of years. His faculty has been using PD360 and he appreciates the professional development it provides for them. The school will have Richard Paul Evans visit on November 17th and the Board is invited to attend if they would like. He thanked the Board for their ongoing support of San Rafael Junior High. President Johansen thanked Principal Johnson for his report.

Report Item (C2): Superintendent Sitterud gave Board members a copy of the most recent enrollment data. He mentioned his congratulations to Ferron Elementary and Huntington Elementary as both schools will again be recognized as high achieving Title I schools. A more official announcement will be made soon. He also mentioned that the School District contacted the County regarding school district precincts and whether or not they will be revised. Determining the precincts for Board members is the responsibility of the County and is to be reconsidered every 10 years, usually following the 10 year census. The County Commission has had discussions about the school district precincts and has decided not to pursue any changes for this 10 year period, citing minimal differences in population throughout the County between 2000 and 2010.

Report Item (C3): Mr. Black reported that the District recently completed a compliance audit with Utah Retirement Systems. There were no major findings and 3 recommendations in the audit report.

Public Comments: No comments were made.

At 7:55 pm, a motion was made by Marie Johnson and seconded by Sam Singleton to adjourn. The motion passed unanimously and the meeting adjourned.