

The May 2011 meeting of the Emery County School District Board of Education, held at Ferron Elementary School, was called to order at 7:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner (attending electronically). Superintendent Kirk Sitterud was present as was Business Administrator Jared Black.

Recognition (B): Board President Johansen presented Donna Thomas with the Emery County School District support staff employee of the year award, sharing with the audience many of Mrs. Thomas' accomplishments during her 21 years of employment with the school district. President Johansen then presented Patricia Zwahlen with the Emery County School District support teacher of the year award, also commenting on many of her contributions to students. Ms. Zwahlen has taught in the school district for 26 years. Members of the Board and Superintendent Sitterud expressed their congratulations and appreciation to Mrs. Thomas and Ms. Zwahlen.

Board Action Item (C1): Dixie Fielder and Luci Robinson, District Counselors, presented the comprehensive guidance program plan for the 2011-12 school year. They noted some of the highlights and challenges of the program and outlined how the program is structured to meet State of Utah requirements. They also summarized the results of program reviews recently conducted at Canyon View and San Rafael Junior High Schools. Members of the Board thanked them for their presentation. Royd Hatt made a motion to approve the plan as presented. Sam Singleton seconded the motion and it passed unanimously.

Board Action Item (C2): Members of the Board reviewed the warrants and minutes from the April 2011 Board meeting. A motion was made by Sam Singleton to approve the warrants, minutes and financial reports as presented. Royd Hatt seconded the motion and it carried unanimously.

Board Action Item (C3): Mr. Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>Danielle Hansen:</i>	<i>Cheer Advisor</i>	<i>Green River High</i>
<i>Shanae Butler:</i>	<i>Assistant Volleyball Coach</i>	<i>Emery High</i>

Marie Johnson motioned to approve the hiring recommendation as presented. Royd Hatt seconded the motion and it carried unanimously.

Board Action Item (C4): Superintendent Sitterud next presented LAND Trust Plans for each school, noting that these plans are developed by school administration and school community councils, but also require approval of the Board of Education. Marie Johnson motioned to approve the LAND Trust Plans as presented. Royd Hatt seconded the motion and it passed unanimously.

Board Action Item (C5): Superintendent Sitterud explained that during the recent legislative session, a law was passed putting regional service centers back into Utah code while providing ongoing funding. The law requires that the Board of Education sign an interlocal agreement if our District wishes to be a part of a service center. This agreement has been reviewed and approved by the legal office at the Utah State Office of Education and is now being presented for Board approval. Mr. Sitterud explained that the service center provides many important services for the four districts in our region of the State. He recommended that the Board approve the agreement as presented. Sam Singleton motioned to approve the interlocal agreement as presented. Nanette Tanner seconded the motion and it carried by unanimous vote.

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Board Action Item (C6): Mr. Black presented bids for four capital projects. He recommended that the fourth group of bids, for football field lighting at Emery High, be postponed indefinitely so that the District can gather more information needed to make a good decision. He then presented bids for the three other projects:

Roofing (Canyon View, San Rafael & Emery High)

	Canyon View	San Rafael	Emery High	Total
• American Roofing:	\$66,585	\$66,585	\$4,430	\$137,600
• Collins Roofing:	\$80,971	\$80,971	\$7,940	\$169,882
• Layton Roofing:	\$78,426	\$84,526	\$7,450	\$170,402
• Capitol Roofing:	\$107,400	\$107,400	\$3,200	\$218,000
• Conwest, Inc:	\$121,132	\$121,467	\$11,780	\$254,379
• North Face Roofing:	\$135,400	\$127,800	\$12,900	\$276,100

A mandatory walkthrough was held by the Maintenance Department on April 26th. Bid deadline & opening were on May 3rd at 1:00 pm. Bids were not received from: Steve Turpin Roofing, Summit Roofing, Superior Roofing & All Weather Roofing. Mr. Black recommended awarding the bid from American Roofing.

Lighting Upgrade Projects (Canyon View & San Rafael Junior Highs, Castle Dale Elementary)

	Canyon View	San Rafael	Castle Dale	Total
• Dean Allen Electric:	\$5,885	\$5,885	\$1,885	\$13,655
• ECI (Option 1):	\$23,660	\$23,660	\$17,062	\$64,382 (LUX Lighting)
• ECI (Option 2):	\$13,700	\$13,700	\$8,752	\$36,152 (Columbia)
• Lofthouse Electric:	\$7,440	\$7,440	\$2,360	\$17,240

Mandatory walkthrough was held by the Maintenance Department on April 7th. Bid deadline & opening were on April 15th. Mr. Black recommended awarding the bid from Dean Allen Electric.

Carpeting Projects (Emery & Green River High, San Rafael Junior High, Ferron & Book Cliff Elementary)

	Total Bid
• Wise Flooring:	\$28,954 (Will be less than this because all schools chose the same carpet color)
• Affordable Flooring:	\$27,668
• Certified Sales:	\$27,894
• Russo Flooring:	\$31,803

Mandatory walkthrough was held by the Maintenance Department on March 25th. Bid deadline & opening were on April 1st at 1:00 pm. Bids vary in quality and type of carpet & flooring being proposed. Mr. Black recommended awarding the bid from Wise Flooring due to highest density carpet spec as well as far superior entryway product for Emery High.

Royd Hatt made a motion to award the bids as recommended by Mr. Black. Marie Johnson seconded the motion and it passed unanimously.

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Report Item (D1): Principal Brian Dawes welcomed the Board to Ferron Elementary and thanked them for their ongoing support. He wished to recognize that on April 26th, Karen Huntsman visited Ferron Elementary to present volunteer Jane Capizzo with a Huntsman Award for Excellence in Education. Mr. Dawes stated that this is a tremendous recognition for Ms. Capizzo and is well deserved. President Johansen thanked Mr. Dawes for his report, adding her congratulations to Ms. Capizzo. She also congratulated Mr. Dawes on his recent election as Vice-President of the Utah Association of Elementary School Principals.

Report Item (D2): Superintendent Sitterud noted that he has received a letter of intent to retire from Nancy Martinez, teacher at Emery High, as well as a letter of resignation from Stan Parsons, who had come back from retirement to teach math at Green River High. He mentioned that the State Superintendent of Education visited Emery School District this week and met with employees, members of the Board and various Superintendents from the region. He noted that Lori Labrum recently received the Arch Coal teacher recognition award and mentioned his congratulations to her.

Report Item (D3): Mr. Black had nothing additional to report on.

Public Comments (E): No public comments were made.

Closed Meeting (F): At 9:00 p.m., a motion was made by Royd Hatt and seconded by Laurel Johansen to move to a closed meeting to discuss the character and professional competence of individuals. Member voting on this motion was as follows:

- Laurel Johansen Aye
- Royd Hatt Aye
- Marie Johnson Aye
- Sam Singleton Aye
- Nanette Tanner Aye (Electronically)

Certification of Closed Executive Session (Utah Code 52-4-206)

I, Laurel Johansen, President of the Emery County School District Board of Education, certify and swear that the sole purpose of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this closed executive session was not recorded.

Laurel Johansen

Adjournment (G): At 9:55 p.m., upon reconvening to open meeting, a motion was made by Sam Singleton and seconded by Marie Johnson to adjourn. The motion passed unanimously and the meeting adjourned.