

# Emery County School District | Board of Education

The June meeting of the Emery County School District Board of Education, held at the School District office, was called to order at 7:00 PM by Board President Laurel Johansen. Other Board members present were Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner. Superintendent Kirk Sitterud was also present as was Business Administrator Jared Black. Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

**Presentations Item (B):** Jon Crawford gave a short presentation on the Utah Program Improvement Planning System (UPIPS).

**Public Hearing (C):** A motion was made by Marie Johnson and seconded by Royd Hatt to adjourn the regular meeting to a public hearing to receive comment on the final legal budget for fiscal year 2010. The motion passed unanimously.

Business Administrator Black gave a short presentation on the final legal budget for fiscal year 2010 as well as the tentative budget for fiscal year 2011 and recommended the Board approve the final legal budget as presented. Included in the tentative budget for fiscal year 2011 is the use of \$75,000 of capital projects funding to be used for general purposes. No other comments were made. Royd Hatt made a motion to declare the hearing closed and the general session reconvened. Sam Singleton seconded the motion and it passed unanimously.

**Board Action Item (D):** A motion was then made by Sam Singleton and seconded by Nanette Tanner to approve the final legal budget for fiscal year 2010 as presented. The motion passed unanimously.

**Public Hearing (E):** A motion was made by Royd Hatt and seconded by Sam Singleton to adjourn the regular meeting to a public hearing to receive comment on the tentative budget for fiscal year 2011. The motion passed unanimously.

Mr. Black briefly explained that the tentative budget being presented for approval included information received by the District up to the date of the Board meeting. No other comments were offered. A motion was made by Royd Hatt and seconded by Sam Singleton to declare the hearing closed and the general session reconvened.

**Board Action Item (F1):** Marie Johnson motioned to approve a resolution adopting 2010 tax rates which would support the budgeted revenues for the proposed tentative 2011 budget. The total proposed tax rate does exceed the certified tax rate; however, a truth-in-taxation hearing will not be necessary in August because the increased tax rate only covers lost tax redemption funds from this year and Utah law allows Districts to recover that lost funding without a truth-in-taxation hearing this year only. The tax rates and budgeted revenues are:

• State Basic:	.001495	\$2,668,787
• Voted Leeway:	.001600	\$2,856,227
• Board Approved Leeway	.000411	\$733,693
• Board Approved K-3 Reading	.000063	\$111,729
• Transportation	.000302	\$538,268
• Recreation	.000433	\$773,041
• Tort Liability	.000022	\$39,636
• Capital Outlay	.000696	\$1,241,939
• 10% Additional	.000587	\$1,047,142

# Emery County School District | Board of Education

Nanette Tanner seconded the motion and it carried unanimously.

**Board Action Item (F2):** Nanette Tanner motioned to adopt the tentative budget for fiscal year 2011 as presented. Marie Johnson seconded the motion and it passed unanimously.

**Board Action Item (F3):** Members of the Board considered the warrants, minutes for the May 2010 Board meeting and financial reports for April and May. A motion was made by Sam Singleton to approve the warrants, minutes and financial reports as presented. Royd Hatt seconded the motion and it carried by unanimous vote.

**Board Action Item (F4):** Principal Nolan Johnson from Green River was invited to present to the Board information about a proposal for Green River High to join the Castle Valley Activities Association. Mr. Johnson explained that traditionally, the 7<sup>th</sup> & 8<sup>th</sup> grade teams have travelled to Grand and San Juan counties for competition, but it makes more sense to have them competing with the teams in Carbon & Emery counties. The change would require a little more travel. The school would not participate in all sports and would only be competing on the junior varsity level. The entry fee would be \$500. After some discussion, Marie Johnson made a motion to approve the request. Royd Hatt seconded the motion and it passed unanimously.

**Board Action Item (F5):** Superintendent Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>Kaelynn Winn:</i>	<i>Lunch Worker, 2 hr</i>	<i>Emery High</i>
<i>Mindy Crawford:</i>	<i>Lunch Worker, 3 hr</i>	<i>Emery High</i>

Marie Johnson motioned to approve the hiring recommendations as presented. Royd Hatt seconded the motion and it carried unanimously.

Mr. Black recommended to the Board that the following individual be approved for the position indicated, noting that the Superintendent is unable to make the recommendation, being a relative of the person being recommended.

<i>Drew Sitterud:</i>	<i>Warehouse Worker, 19.5 hr/week</i>	<i>Child Nutrition Program</i>
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All approvals are subject to the completion and review of a background check. Marie Johnson motioned to accept the recommendation. Board President Johansen recused herself from the vote due to being a relative of the individual being recommended. Sam Singleton seconded the motion and it carried unanimously.

**Board Action Item (F6):** Superintendent Sitterud next presented the following policy actions to the Board, recommending that each be approved as presented:

- **IJNDCA: Educator/Employee Use of Web Pages** – a new policy to set rules and guidelines for use of educator web pages tied to the school web page for instructional purposes and also for employee personal social networking sites.
- **EHC/IJNDC: Acceptable Use Policy** – a revision to simply update to correct terminology.

## Emery County School District | Board of Education

Following a brief discussion and explanation of each of the policy recommendations, Royd Hatt made a motion to approve the policy revisions as presented. Marie Johnson seconded the motion and it passed by unanimous vote.

Mr. Hatt suggested that these policies may need to be revisited frequently to keep current with rapidly-changing technologies.

**Board Action Item (F7):** A proposal was made to change the July board meeting from the 7<sup>th</sup> to the 21<sup>st</sup>. There are meeting conflicts on the 7<sup>th</sup> and it also would be only two weeks from the June 22<sup>nd</sup> board meeting. Sam Singleton motioned to accept the proposal and Nanette Tanner seconded the motion. It carried unanimously. Mr. Black will send the change to the newspaper for publication.

**Board Action Item (F8):** Gwen Callahan, District Secondary Supervisor, presented recommendations for changes in the District fee schedule for the 2010-11 school year. Mrs. Callahan explained that she is presenting these recommendations after consultation on each fee with secondary principals. The proposed changes include:

- Removing Ag Mechanics, Lapidary and FFA on the Junior High level. These classes are no longer offered.
- Increasing the Foods fee from \$15.00 to \$25.00
- Increasing the Clothing fee from \$5.00 to \$10.00
- Increasing the Machine Shop fee from \$15.00 to \$20.00
- Increasing the Welding fee from \$30.00 to \$35.00
- Increasing the Cooking fee from \$10.00 to \$12.00
- Increasing the Shop fee from \$3.50 to \$5.00
- Increasing the 8<sup>th</sup> Grade Tech fee at Green River High from \$5.00 to \$10.00
- Add a \$6.00 due for TSA and other vocational clubs

Marie Johnson made a motion to approve the fee schedule for 2010-11 with the recommended changes as presented. Royd Hatt seconded the motion and it passed unanimously.

**Board Action Item (F9):** A motion was made by Sam Singleton and seconded by Royd Hatt to declare the following vehicles as surplus and authorize the Business Administrator to advertise them for sale: D9, a 1995 Astro Van; D10, a 1995 Astro Van; D39, a 1992 Truck; 961, a 1996 Bluebird bus, and 971, a 1998 Bluebird bus. The motion passed unanimously.

**Board Action Item (F10):** Business Administrator Black next requested Board approval for the construction class at Emery High School (EHS) to build a house on district owned property next school year. He recommended the Board approve a budget of \$150,000 for this project. A motion was made by Marie Johnson and seconded by Royd Hatt to approve the project and funding recommendation. The motion passed unanimously.

**Board Action Item (F11):** A request was received from Huntington City to rent a bus from the District for the July 3<sup>rd</sup> fun run in conjunction with the Huntington Heritage Days celebration. Mr. Black presented a proposed contract for the rental which has been approved by Risk Management for rental to other governmental entities in Utah. The City will be required to pay a per-mileage fee and comply with all provisions of the contract, including supplying the District with a sufficient certificate of insurance. Sam Singleton made a motion to approve the rental request. Nanette Tanner seconded the request and it passed unanimously.

## Emery County School District | Board of Education

**Board Action Item (F12):** Mr. Black presented a proposal to increase the wage for Driver's Education teachers to a comparable level with similar school districts in the State. The funds are all part of the Driver's Education program and do not impact other District finances in any way. Currently teachers are paid \$17.00 an hour, and this amount has been the same for several years. Marie Johnson made a motion to increase the wage to the amount of \$21.00 per hour, which based on a District survey is the average wage for similar Districts in the State. Royd Hatt seconded the motion and it passed unanimously.

**Board Action Item (F13):** Mr. Black requested that the Board consider increasing the number of work days per year for the Child Nutrition Program Director from 239 (11 months) to 261 (12 months). These days were taken from the work year of the Director several years ago when the program had to make cuts in order to operate within budget. The program is now in excellent standing financially and with the addition of the summer lunch program, Mr. Black feels the position justifies 12 months of work. He recommended that the Board increase the work days with the stipulation that if the summer lunch program is ever cut, the Board will reevaluate the work requirements of the Director position at that time. Sam Singleton made a motion to approve an increase in work days from 11 months to 12 months for the Child Nutrition Program Director position. Nanette Tanner seconded the motion and it carried by unanimous vote.

**Board Action Item (F14):** Business Administrator Black next presented bids for summer carpeting projects to the Board for consideration and approval. Mr. Black explained that flooring replacement is scheduled this summer for portions of Cottonwood Elementary, Book Cliff Elementary, San Rafael Junior High and Emery High. Three bids were received with the low bid of \$18,888.57 coming from Certified Sales & Service. Other bids received were from Affordable Flooring (\$23,632.50) and Joseph Russo Flooring (\$23,781.42). After reviewing the bids, Marie Johnson motioned to approve the bid from Certified Sales & Service. Royd Hatt seconded the motion, which passed unanimously.

**Board Action Item (F15):** Mr. Black then presented bids for roofing projects at Ferron and Cottonwood Elementary Schools. The Maintenance Department received bids from six companies, with the low bid of \$112,029 received from All Weather Roofing. Other bids received were: Capitol Roofing (\$135,800), Clark's Quality Roofing (\$136,700), Contract West Roofing (\$113,700), Conwest, Inc (\$117,193) and Ray Keller Construction (\$114,101). Mr. Black explained that Maintenance Director Kerry Lake held a walkthrough with each potential bidder and was impressed with All Weather Roofing, recommending the approval of their bid. After brief discussion, Sam Singleton motioned to approve the bid as presented. Nanette Tanner seconded the motion, which passed unanimously.

**Report Item (G1):** Superintendent Sitterud acknowledged the recent passing of Darrell Gardner, teacher at Emery High School as well as the passing of President Johansen's mother and Perry McArthur, husband of one of the District's custodians and father of two others. He expressed his condolences to each of the families.

**Report Item (G2):** Mr. Black had nothing addition to report to the Board.

**Public Comments:** Lee Moss introduced Cole Bunderson and Steve Giles. Mr. Bunderson and Mr. Giles indicated that there is an interest in placing something in honor of Darrell Gardner on the grounds of Emery High, preferably close to the track. They wanted to see if the Board would be willing to consider this, and if so, if the Board had any ideas of what would be appropriate. Members of the Board suggested that Mr. Bunderson and Mr. Giles come back with some specific suggestions and that they would be willing to consider their ideas at that time. They also thanked them for their willingness and desire to honor Mr. Gardner.

At 8:05 PM a motion was made by Royd Hatt and Seconded by Marie Johnson to move into a closed meeting for a hearing that would be a discussion related to the character, professional competence or health of an individual. Member voting on this motion was as follows:

- Laurel Johansen           Aye
- Royd Hatt                   Aye
- Marie Johnson           Aye
- Sam Singleton           Aye
- Nanette Tanner           Aye

### Certification of Closed Executive Session (Utah Code 52-4-206)

I, Laurel Johansen, President of the Emery County School District Board of Education, certify and swear that the purpose of the above closed executive session was to review and discuss the character and professional competence of an individual. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this portion of the closed session was not recorded.

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Laurel Johansen

Upon reconvening at 9:30 PM, Superintendent Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>Kerry Goldman:</i>	<i>Teacher, Full-Time</i>	<i>Green River High</i>
<i>Stan Parsons:</i>	<i>Teacher, 3 Periods/Day</i>	<i>Green River High</i>

Sam Singleton motioned to approve the hiring recommendations as presented. Nanette Tanner seconded the motion and it carried unanimously.

A motion was made Marie Johnson and seconded by Nanette Tanner to adjourn. The motion passed unanimously and the meeting adjourned at 9:30 PM.