

Minutes of the Board of Education  
Emery County School District  
January 9, 2008  
San Rafael Junior High School, Ferron, Utah

The January 2008 meeting of the Emery County School District Board of Education was called to order at 7:00 p.m. by Board President Laurel Johansen. Other Board members present were Marie Johnson, Sam Singleton and Rue Ware. Vice-President Royd Hatt was absent. Superintendent Kirk Sitterud was present as was Business Administrator Jared Black.

**Action Item #1:** After the Pledge of Allegiance, members of the Board of Education reviewed the warrants, minutes for the December 2007 Board meeting and monthly financial reports for December 2007. A motion was made by Rue Ware to approve the minutes as well as the warrants and the December financial reports as presented. The motion was seconded by Marie Johnson and passed by unanimous vote.

**Action Item #2:** Superintendent Sitterud presented a new three-year calendar for school years 2008-09, 2009-10 and 2010-11. Mr. Sitterud sent copies of the proposed calendars to each school, and the only major feedback he had received was that in 2008-09, some employees would prefer to that the holiday break starts once school gets out on Friday the 19<sup>th</sup> of December (instead of on the 23<sup>rd</sup> of December after a half-day—as proposed). If the Board elected to make this change to the proposed calendar, school would need to remain in session after Memorial Day for the 2008-09 year. The Board asked several questions about the calendars and a motion was made by Marie Johnson to approve the calendars as proposed. Sam Singleton seconded the motion and it passed by unanimous vote.

**Action Item #3:** Mr. Sitterud requested that the Board approve a revision to Cottonwood Elementary School's Trustlands plan. He explained that the revision is mainly a budgetary change which will allow the school to align expenditures more closely with the goals of the plan. Marie Johnson motioned to approve the plan revision. Sam Singleton seconded the motion which passed unanimously.

**Action Item #4:** Superintendent Sitterud recommended that the following persons be approved for hire, with their employment beginning on the dates indicated:

<i>Cindy Draper:</i>	<i>Cheerleader Advisor</i>	<i>12/10/07</i>	<i>Emery High</i>
<i>Don Meadows:</i>	<i>Custodian, Full-Time</i>	<i>1/04/08</i>	<i>GRHS &amp; Book Cliff Elementary</i>

A motion was made by Sam Singleton and seconded by Marie Johnson to approve these recommendations as presented. The motion passed unanimously.

**Action Item #5:** Superintendent Sitterud presented a letter of request for unpaid leave on behalf of Kimalee Allred, an Educational Assistant at Cleveland Elementary School. Mr. Sitterud explained that Mrs. Allred is requesting leave from 1/7/08 to 2/15/08 for personal medical reasons. She does not qualify for Family Medical Leave yet, and therefore is requesting unpaid leave. Marie Johnson made a motion to approve the leave request. Sam Singleton seconded the motion and it passed by unanimous vote.

**Action Item #6:** Mr. Sitterud explained that there is a need to activate policy GCI which allows the District to reimburse a selected group of employees for tuition, fees and books related to an approved administrative program. He explained that the pool of qualified administrators in the District is getting very small. He recommended the approval of up to 5 candidates. Those chosen could complete their administrative program through USU (if they already have a Master's degree) or through the University of Utah (if they do not yet have a Master's degree). One of the candidates would be Jimmy Jones, recently hired as the Assistant Principal at Emery High School. Marie Johnson made a motion to approve the recommendation of

Superintendent Sitterud for up to 5 candidates. Laurel Johansen seconded the motion and it passed unanimously.

**Action Item #7:** The automotive program at Emery High requested permission to attend the New Mexico Junior College Auto Contest, held from 1/5/08 to 1/10/08 in New Mexico. The team would include six students and Mr. Kava would chaperone. Superintendent Sitterud presented this request to the Board, mentioning that this same team competed in another competition in November, placing second overall. Rue Ware motioned to approve the trip as outlined. Sam Singleton seconded this motion and it passed by unanimous vote.

**Action Item #8:** Mr. Black presented a proposal for the purchase of two school buses (one standard and one handicap-accessible). The quote for the standard bus was from Bryson Sales for \$93,880. The quote for the handicap-accessible bus was from Bryson Sales for \$100,815. Mr. Black explained that bus prices have jumped this year due to new engine requirements. Transportation Director Roger Swenson added that these buses are equipped to run on lower-sulfur fuel which is now required. Rue Ware motioned to approve the purchase of two buses as presented. Sam Singleton seconded the motion and it passed unanimously.

**Reports Item # 1:** Principal Garth Johnson thanked the Board of Education for their support. He then commented that he has an excellent staff, including his teachers, educational assistants, custodians, and child nutrition workers. He thanked those who work in the District Office for their willingness to support the schools. He also thanked those who work in transportation and maintenance for their support of his school. He then invited the Board and public to look at San Rafael Junior High's website, which can be accessed at [www.srjh.emery.k12.ut.us](http://www.srjh.emery.k12.ut.us).

Board President Johansen thanked Principal Johnson for his efforts and enthusiasm. Other board members also expressed their appreciation to Mr. Johnson.

**Reports Item # 2:** Superintendent Sitterud reported on some of the bills that are being proposed for the upcoming Legislative session.

**Reports Item # 3:** Mr. Black briefly reported that there is a new zero-interest energy efficiency loan program that the District may look at participating in.

Board President Johansen asked if there were any public comments. No comments were given.

A motion was made by Marie Johnson and seconded by Sam Singleton to adjourn the meeting. The motion passed unanimously and the meeting adjourned at 7:47 pm.