

The August 2008 meeting of the Emery County School District Board of Education was called to order at 7:00 p.m. by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Rue Ware. Superintendent Kirk Sitterud was present as was Business Administrator Jared Black.

Board Action Item #1: After reciting the Pledge of Allegiance, members of the Board first considered the warrants, minutes for the July 2008 Board meeting, and monthly financial reports for July 2008. A motion was made by Marie Johnson to approve the minutes, as well as the warrants and the July financial reports as presented. The motion was seconded by Sam Singleton. The motion passed by unanimous vote.

Board Action Item #2: Teacher Corinne Dalton along with student Jesse Malan presented a request for Jesse to attend the National Society for Range Management Conference in Albuquerque in February of 2009. Jesse placed 2nd in the State competition and would represent Utah at the conference. He would give a presentation, participate in leadership meetings and trainings, attend a job fair, and participate in tours and educational sessions. He would be accompanied by George Cook of Wellington who is the representative for the State of Utah. Sam Singleton made a motion, seconded by Royd Hatt, to approve the request for out-of-state travel, congratulating Mr. Malan on his accomplishment. The motion passed unanimously.

Board Action Item #3: Business Administrator Black explained the annual Asbestos Containing Materials notification procedures and read the annual notification which has also been printed in the Emery County Progress. Mr. Black expressed appreciation to the Maintenance Department for their hard work in making sure that the District is in compliance with all asbestos regulations.

Board Action Item #4: A motion was made by Marie Johnson and seconded by Sam Singleton to adjourn to public hearing for input on proposed amendments to the FY09 budget and adoption of final tax rates for Tax Year 2008. The motion passed unanimously.

Mr. Black gave a presentation highlighting the important parts of the budget. He also explained the proposed tax rates, emphasizing that with the exception of the judgment levy, all rates are equal or lower to the prior year rates. The judgment levy will generate \$116,306 in revenues which will be used to pay a judgment awarded to PacifiCorp. No other comments were made about the budget or tax rates.

Sam Singleton made a motion to reconvene to general meeting, seconded by Marie Johnson. The motion passed unanimously.

Board Action Item #5: Upon reconvening, a motion was made by Royd Hatt and seconded by Sam Singleton to approve the amended budget for fiscal year 2009 as presented and to adopt the following tax rates for tax year 2008:

State Basic Levy	.001250
Voted Leeway	.001291
Board Leeway (Class Size Reduction)	.000393
Board Leeway (Reading Program)	.000062
Transportation	.000300
Tort Liability	.000022
Recreation	.000427

General Obligation Debt	.000282
Capital Outlay	.000686
Ten Percent of Basic	.000579
Judgment Recovery	<u>.000069</u>
 TOTAL	 .005361

The motion passed unanimously.

Board Action Item #6: Superintendent Sitterud asked the Board to approve the continued use of the “sex respect” curriculum to teach the human sexuality core curriculum. This curriculum needs to be approved every three years. Students are required to have parental consent in order to receive the instruction. It is an abstinence-based program that meets the legal requirements for health instruction in Utah. Marie Johnson motioned to approve the curriculum as explained. Sam Singleton seconded the motion, which passed by unanimous vote.

Board Action Item #7: Mr. Sitterud recommended to the Board that the following persons be approved for the positions indicated, beginning employment at the start of the appropriate contract period for the 2008-09 school year:

<i>Doug Mecham:</i>	<i>Assistant Principal</i>	<i>Emery High</i>
<i>Alicia Whitesel:</i>	<i>Special Education Teacher, Half-Day</i>	<i>Emery High</i>
<i>Tisha Thornley:</i>	<i>Special Education Teacher, Half-Day</i>	<i>Emery High</i>
<i>Alicia Burr:</i>	<i>Teacher</i>	<i>Ferron Elementary</i>
<i>Ryan Hepworth:</i>	<i>Social Studies Teacher / Counselor</i>	<i>Canyon View Junior High</i>
<i>Lea Church:</i>	<i>Family & Consumer Science Teacher</i>	<i>Green River High</i>
<i>Amy Bell:</i>	<i>Elementary Psychologist</i>	<i>Special Education Department</i>
<i>Kacie Healey:</i>	<i>Kindergarten Educational Assistant, 3-Hour</i>	<i>Ferron Elementary</i>
<i>Megan Lamoreaux:</i>	<i>Special Ed. Educational Assistant, 3-Hour</i>	<i>Ferron Elementary</i>
<i>Mary Kava:</i>	<i>Library Educational Assistant, 3-Hour</i>	<i>Ferron Elementary</i>

After consideration, a motion was made by Sam Singleton and seconded by Marie Johnson to approve all hiring recommendations as presented. The motion passed unanimously.

Board Action Item #8: Mr. Black presented policy *G CBD/GDBD: Staff Fringe Benefits* to the Board, recommending that it be revised as presented. He explained that the policy needs to reflect the District’s change in health insurance carrier to Aetna. The substantive changes consist of formatting as well as rules for medical and dental coverage when two members of the same family are employed in the District at the same time.

Following questions and a brief discussion, Marie Johnson motioned to approve the policy revision as presented. Rue Ware seconded the motion and it passed by unanimous vote.

Board Action Item #9: Mr. Black explained that the District needs a resolution to adopt a new HRA (health reimbursement arrangement) plan with National Benefit Services (NBS). He has reviewed the plan in detail and feels comfortable going ahead with it. He also called other School Districts that use NBS and they all gave positive

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recommendations. Rue Ware motioned to approve the resolution, giving Mr. Black authority to sign it on behalf of the District. Sam Singleton seconded the motion and it passed unanimously.

Board Action Item #10: Mr. Black presented a service agreement for COBRA administration through NBS. He explained that he had reviewed the plan document in detail and recommended approval of the service agreement by the Board. Royd Hatt motioned to approve the service agreement, giving Mr. Black authority to sign it on behalf of the District. Marie Johnson seconded the motion, which passed unanimously.

Board Action Item #11: Mr. Black made a recommendation to approve revised job descriptions for the following positions:

- Head Custodian II
- Head Custodian I
- Custodian
- Maintenance Worker II
- Maintenance Worker I
- Mechanic
- Bus Driver
- Supervisor of Buildings and Grounds
- Supervisor of Transportation

The business office conducted a wage survey for each of these positions and found that all are either at or above the average wage level for comparable positions in other School District's of similar size. The revised job descriptions were developed through input from the supervisor of the position as well as Superintendent Sitterud. Sam Singleton made a motion to approve the job descriptions as presented, with Marie Johnson seconding the motion. It passed by a unanimous vote.

Reports Item #1: Superintendent Sitterud reminded those present of the upcoming Opening Institute and Benefits Fair on August 18th. Steve Gilliland will be the keynote speaker. The District is finishing up new teacher orientation and recently completed annual bus driver and HAZMAT trainings. No Child Left Behind reports will be received by the District on August 22nd. The District will have a month to review the reports and file any appeals if needed. The reports will then be released to the public around the end of September. Core testing results were received by the District this week and have been distributed to Principals for review.

Reports Item #2: Business Administrator Black asked the Board for input on the warranty deed which would donate land to the County for the purpose of building a Children's Justice Center. President Johansen indicated that the memorandum of understanding accompanying the deed does not include a first right of refusal for the District, in the event that the Justice Center ends up not using the facility at some time in the future. Member Johnson also indicated that she would like to see this included in the agreement. Mr. Black agreed to continue discussions with the County on this point, before signing the warranty deed.

A motion was made by Laurel Johansen and seconded by Marie Johnson to adjourn. The motion passed unanimously and the meeting adjourned at 7:40 p.m.