

Minutes of the Board of Education
Emery County School District
June 16, 2004
District Office, Huntington, Utah

The meeting was called to order at 6:00 PM. Members present were Laurel Johansen, Rue Ware, Royd Hatt, Sam Singleton and Marie Johnson. Also present were Superintendent Kirk Sitterud Business Administrator/Clerk Ross Huntington, and three members of the staff, Jed Jensen, Elementary Supervisor, Jon Crawford, Director of Student Services and J.J. Grant, Secondary Supervisor.

Board President, Laurel Johansen welcomed those present to the meeting. A motion was made by Rue Ware and seconded by Sam Singleton to approve the warrants, and the monthly financial report as presented and to approve the minutes with one correction. In the second paragraph of page three (3), add the phrase “and the business administrator authorized to dispose of them” after the word “surplus”. The motion passed unanimously.

Brad Giles who was representing Castle Dale City was welcomed to the meeting. Mr. Giles presented information concerning widening of the street and adding curb, gutter and sidewalk on 600 North just east of Castle Dale Elementary School. He requested the District participate in this project by giving up approximately 15-20 feet of land through this area. He was advised by the Board to return to the next meeting on July 7th with engineering drawings so that the Board could see how much land would actually be involved.

A motion was made by Marie Johnson and seconded by Royd Hatt to adjourn to a public hearing for the purpose of receiving comments on the tentative budget for the 2004-05 fiscal year. The motion passed unanimously.

Ross Huntington presented the tentative budget for fiscal year 2005 after which the Board President declared the hearing adjourned. A motion was then made by Marie Johnson and seconded by Sam Singleton to approve the budget as presented.

A motion was then made by Marie Johnson and seconded by Royd Hatt to adjourn to a public hearing to receive comments concerning opening and adjusting the 2003-2004 budget. The motion passed by unanimous vote.

After the need for opening and adjusting the 2003-04 budget was explained by Ross Huntington, a motion was made by Royd Hatt and seconded by Marie Johnson to authorize the business administrator to adjust revenues and expenditures to actual. The motion passed unanimously.

A discussion of lunch prices for the next school year then ensued. Due to rising food, energy and labor costs it will be necessary to increase most of the prices charged for lunch and breakfast. A motion was made by Rue Ware and seconded by Sam Singleton to increase the price charged

for lunch at the elementary schools to \$1.50, the price charged at junior highs to \$1.75. Lunch prices at the high schools will remain at \$2.00. Prices charged for breakfast are to be increased to \$1.00 at the elementary schools, \$1.15 at the junior highs and \$1.35 at the high schools. The motion passed unanimously.

The next item on the agenda was the appointment of the Superintendent. A motion was made by Sam Singleton and seconded by Royd Hatt to set the expiration date of the Superintendent's current term as June 30, 2004 and to reappoint him for a two year term effective July 2, 2004 with a \$13,000 voluntary reduction in annual salary. The motion passed unanimously.

The Board then considered ratification of a property easement granted to Castle Dale City. The easement grants Castle Dale City the right to operate, maintain, repair, inspect, remove and protect a storm drain system through school district owned property north of Castle Dale Elementary. (A copy of the easement is attached to and is a part of these minutes.) A motion was made by Marie Johnson and seconded by Royd Hatt to approve the easement. The motion passed unanimously.

The next topic discussed was the agreed upon negotiation items with classified personnel. The District agreed to fully fund premium increases in health and dental insurance and to remain on the Gold Plan with PEHP. The District agreed to add two longevity steps at the 18th and 23rd years to the salary schedules and to fund step increases for employees. The District agreed to pay a one-time bonus to employees in December as required by the legislature. In addition, it was mutually agreed to work together to 1) place the policy manual online, 2) implement a workers' compensation policy that will help control usage, and 3) implement a safety program. A motion was made by Marie Johnson and seconded by Royd Hatt to approve the aforementioned items. The motion passed unanimously.

Neal Peacock appeared before the Board to request their support of a service project for Sterling Scholar students. The project would require about 12 students to travel to Mexico during the Christmas Holidays and provide some computers and computer training to students. While in Mexico they would visit an orphanage, a prison, and a medical facility. Funding for the project would be generated by the students. The Board and the Superintendent expressed concerns over liability and the use of personal vehicles. It was recommended by the Board that Mr. Peacock pursue the matter and return with more details at a later date.

Superintendent Sitterud recommended the Board accept letters of resignation from Daniel Rodin, English teacher at Green River High School, Desiree Rodin, Family and Consumer Science teacher, also at Green River High School, and Duane Merrell, Science and Math teacher at Emery High School. A motion was made by Sam Singleton and seconded by Rue Ware to accept the resignations. The motion passed unanimously.

The Superintendent recommended the Board approve Kerry Olsen be promoted to Head Custodian at Emery High School, effective June 5th. He also recommended they approve Kirk

Robinson be hired as a physical education/health teacher at San Rafael Jr. High School for the next school year. A motion was made by Rue Ware and seconded by Sam Singleton to approve the recommendations of the Superintendent. The motion passed unanimously.

The Superintendent recommended the Board approve the Block Grant Plans for 2004-05. A motion was made by Sam Singleton and seconded by Marie Johnson to approve the plans as presented. The motion passed unanimously.

Superintendent Sitterud recommended the Board approve technical changes in policies GCBD (Staff Leaves and Absences) and JB (Equal Education Opportunity). A motion was made by Marie Johnson and seconded by Royd Hatt to approve those changes. The motion passed unanimously.

Other non-action items shared with the Board were; 1) 10th Grade Utah Basic Skills Competency Test Graph, 2) Concurrent Enrollment information (*during the 2002-2003 school year, tuition saved by parents and students taking concurrent enrollment classes in the District totaled \$93,566.29*), and 3) Utah State Office of Education enrollment changes.

Ross Huntington gave a brief progress report on various projects and items. The bond sale was completed on June 11th and the proceeds are now deposited in the bank. The property trade with Emery Town has also been completed. The sound buffer wall by the compressors at the new warehouse is finished. The tile replacement project in the art room at Canyon View Jr High School is almost complete. The roofing project at Emery High School is partially complete. Bids for cooling projects at Emery High School, Green River High School and Book Cliff Elementary School will be closing on July 6th and should be available for Board approval on the 7th of July. Four cars and two buses have recently been sold and two new buses received.

Mr. Huntington requested authorization to obtain bids on a new tractor for San Rafael Jr High School and a new delivery truck and forklift for the warehouse. He was instructed to return with additional information on those items.

A motion was made by Rue Ware and seconded by Sam Singleton to adjourn to executive session to discuss personnel issues and possible litigation. The motion passed unanimously.

Upon reconvening to general session a motion was made by Royd Hatt and seconded by Sam Singleton to adjourn. The motion passed unanimously and the meeting adjourned at 7:35 PM.