

Minutes of the Board of Education  
Emery County School District  
July 7, 2004  
District Office, Huntington, Utah

The meeting was called to order at 7:00 PM by Board President Laurel Johansen. Board members present were Rue Ware, Sam Singleton and Marie Johnson. Attending the meeting via video conference from Book Cliff Elementary School in Green River was board member Royd Hatt. Also attending were Kirk Sitterud, Superintendent and Ross Huntington, Business Administrator.

A motion was made by Marie Johnson and seconded by Rue Ware to approve the warrants, minutes, and June monthly financial report as presented. The motion passed unanimously.

Brad Giles representing Castle Dale City was welcomed to the meeting. Mr. Giles requested the Board grant Castle Dale City a property easement on a portion of the South property line of Castle Dale Elementary School to allow the city to widen 600 North, construct curb, gutter and sidewalk and place a grate over the drain. Following discussion a motion was made by Rue Ware and seconded by Royd Hatt to approve an 80 foot easement be granted to Castle Dale City (as per attached drawings, Exhibits A and B) and permission given to place a secured grate over the drain. The fence will be moved 19.5' North and is to be located at the top of the slope easement. Castle Dale City is to pay all expenses associated with the project and is required to replace sprinklers, grass, etc.. The motion passed unanimously.

Mr. Giles representing the Castle Valley Pageant requested the Board approve the use of District owned school buses for transporting patrons during the pageant. A motion was made by Sam Singleton and seconded by Marie Johnson to approve the request providing the Pageant furnishes the District with a certificate of liability insurance, agrees to pay the regular rental fees, and allows only qualified bus drivers to drive the buses. The motion passed unanimously.

A motion to table approval of the cooling projects until a special meeting was made by Marie Johnson and seconded by Sam Singleton. The motion passed unanimously.

A motion to have a special meeting on July 20, 2004, at 12:30 PM, for the purpose of awarding the cooling project bid was made by Sam Singleton and seconded by Royd Hatt. The motion passed unanimously.

Negotiated items with certified personnel was the next item on the agenda. The District agreed to fully fund health and dental insurance premium increases, a one percent (1%) cost-of living-allowance, add a step 18 to the salary schedule, fully fund step and lane increases, pay a one-time bonus in December 2004 as required by the legislature, and work with certified personnel to establish a catastrophic sick leave bank. It was mutually agreed that elementary teachers will use the afternoon of each of the days at the end of the first, second, and third terms

for prep time. Elementary students will be dismissed at noon. It will be a regular full day of school for all secondary schools. All teachers are expected to be in school for their regular contracted daily hours. A motion was made by Marie Johnson and seconded by Laurel Johansen to approve the negotiated items as listed. The motion passed unanimously.

Superintendent Sitterud recommended the following people be hired for the next school year: Kristy Guymon, one-half day math teacher at Emery High School; Kaye Nelson, English teacher at Green River High School; and, Nancy Jorgensen, ESL aide at Huntington Elementary School. A motion was made by Rue Ware and seconded by Sam Singleton to approve the recommendation. The motion passed unanimously.

Superintendent Sitterud recommended the Board approve the fee schedule for the 2004-05 school year (Exhibit C), noting there are no changes from the current schedule which was last changed in March 2004 when a jr. high school science safety equipment fee of \$10 was added. A motion was made by Marie Johnson and seconded by Sam Singleton to approve the recommendation. The motion passed unanimously.

A motion was made by Sam Singleton and seconded by Marie Johnson to approve changes in the calendar. Opening Institute is changed to Tuesday, August 24<sup>th</sup> from Monday the 23<sup>rd</sup> and adjustments are made to reflect the Elementary/Secondary half-day at the end of each term. Elementary students would be out the half-day while teachers prepared for conferences. Secondary teachers and students would be in school. The motion passed unanimously.

Other non-action items discussed were Performance Plus, the latest Utah High School Activities Association Realignment Proposal and Concurrent Enrollment. Sam Singleton was assigned to be at opening institute to welcome everyone.

Building rental and usage were then discussed. It was decided to continue to follow the board policy as stated in the minutes from the October 27, 1999 Board meeting, i.e., require liability insurance certificates for all events sponsored by commercial organizations, by government organizations and also by non-profit organizations with state or national or large group affiliation. Liability insurance certificates will not be required of families and individuals not affiliated with an organization, such as reunions, family dinners, receptions, showers, etc. A waiver of liability would be required of these groups before using the facilities. The Business Administrator was instructed to draft a policy and rental rates reflective of the Board's desires.

A motion was made by Sam Singleton and seconded by Marie Johnson to adjourn to executive session to discuss personnel issues and possible litigation. The motion passed unanimously.

Upon reconvening to general session a motion was made by Marie Johnson and seconded by Laurel Johansen to adjourn. The motion passed unanimously and the meeting adjourned at 9:00PM.