

Minutes of the Board of Education  
Emery County School District  
October 8, 2003  
San Rafael Jr High School, Ferron, Utah

The meeting was called to order at 7:00 PM. Members present were Laurel Johansen, Marie Johnson, Royd Hatt and Sam Singleton. Others present were Ross Huntington, Business Administrator and JJ Grant, Secondary Supervisor. Superintendent Kirk Sitterud was excused for family medical reasons.

A motion was made by Sam Singleton and seconded by Marie Johnson to approve the warrants and minutes as presented. The motion passed unanimously.

Julie Jones representing Huntington City was welcomed to the meeting. She requested the District partner with Huntington City in acquiring property near Canyon View Jr High School for the purpose of constructing a new school bus route. It was suggested by the Board that Ms. Jones meet with Darrell Leamaster from the Castle Valley Special Service District and Ross Huntington from the Emery County School District and begin work on the project.

A motion was then made by Sam Singleton and seconded by Marie Johnson to adjourn the meeting for 15 to 20 minutes while the Board attended a choral concert presented by Canyon View and San Rafael Jr High Schools. The motion passed unanimously.

Next item on the agenda was consideration of bids for sealing the track at Emery High School. The following bids were reviewed: Sportstriping, Tigard, Oregon, \$13,500; Atlas Track and Tennis, Tualatin, Oregon, \$18,000; and, SRI Sports, Lakewood, Colorado, \$34,966. A motion was made by Royd Hatt and seconded by Sam Singleton to award the bid to Sportstriping. The motion passed unanimously.

Ross Huntington recommended Kerri Allred be approved as the new Accounts Payable Specialist for the District, effective October 20<sup>th</sup>. A motion was made by Marie Johnson and seconded by Royd Hatt to approve the recommendation. The motion passed unanimously.

Mike Huntsman, Building and Grounds Supervisor, was next on the agenda. Mr. Huntsman informed the Board about the water damage to the gymnasium floor at Cleveland Elementary School. The damage was caused by a leaking roof-mounted swamp cooler and occurred sometime this past summer. Preliminary cost estimates to repair only the damaged area are anticipated by Croft-Beck Floors, Inc. to be \$19-20,000. A motion was made by Marie Johnson and seconded by Royd Hatt to secure additional bids, repair the damaged portion only, and file a claim with Utah State Risk Management. The motion passed unanimously.

Mr. Huntington presented the Superintendent's report. He recommended the Board approve one-quarter (1/4) elective credit be granted for the daily reading period at both Emery High and

Green River High Schools. A motion was made by Marie Johnson and seconded by Sam Singleton to approve the recommendation.

Mr. Huntington recommended the Board approve the coaching/extra-curricular assignments as presented, with the addition of Mr. Kelly Alton as the softball coach at Emery High School ( the list is attached and is a part of these minutes). A motion was made by Royd Hatt and seconded by Marie Johnson to approve the assignments as recommended. The motion passed unanimously.

Policy updates to District Policies GCL (Staff Development), ACF/GCN (Evaluation of Professional Staff), JECA (Resident/Non-Resident Enrollment) and IFAA (Curriculum Management) were reviewed and discussed. A motion was made by Marie Johnson and seconded by Sam Singleton to approve the updates as presented. The motion passed unanimously.

Mr. Huntington recommended Roger Swenson be hired as the new Supervisor of Transportation, to replace Ralph Ison who will be retiring on January 1, 2004, and Candy Burton be hired as a Title One Educational Assistant at Book Cliff Elementary (3 hours per day), beginning immediately. A motion was made by Royd Hatt and seconded by Sam Singleton to approve the recommendation. The motion passed unanimously.

Mr. Huntington requested Board approval to begin the search for a new custodian at Emery High School. The new hire will replace a half-time custodian who will be transferred to Huntington Elementary and a half-time custodian who is resigning to take a bus driving position. He also requested permission to begin the process of hiring a warehouseman/maintenance worker. In addition he requested permission to begin the process of evaluating all the school buildings custodial supply needs by allowing Waxie, a janitorial supply firm, to conduct an inventory survey. It was the consensus of the Board that Mr. Huntington should proceed with all of the aforementioned.

A motion was made by Marie Johnson and seconded by Royd Hatt to adjourn to executive session to discuss personnel issues and possible litigation. The motion passed unanimously.

Upon reconvening to general session a motion was made by Royd Hatt and seconded by Marie Johnson to adjourn. The motion passed unanimously.