

Minutes of the Board of Education  
Emery County School District  
November 5, 2003  
Ferron Elementary School, Ferron, Utah

The meeting was called to order at 7:00 PM by Vice President Rue Ware. Other Board Members present were Royd Hatt, Marie Johnson and Sam Singleton. Board President, Laurel Johansen was excused for family reasons. Others present were Kirk Sitterud, Superintendent, and Ross Huntington, Business Administrator.

A motion was made by Sam Singleton and seconded by Royd Hatt to approve the warrants as presented. The motion passed unanimously.

A motion was made by Marie Johnson and seconded by Royd Hatt to approve the minutes of the October 8<sup>th</sup> meeting with a wording change in the first paragraph. The motion passed unanimously.

Brian Dawes, Principal at Ferron Elementary was welcomed to the meeting. Mr. Dawes reported on the numerous programs in operation at his school that are helping kids achieve success. He also thanked the Board for their support in the recent completion of several capital improvement projects and for their trust and support in selecting him as the new principal. The Board expressed appreciation to Mr. Dawes and his staff for the excellent job they are doing.

Next on the agenda was Dorothy Carter, Employment Counselor for the Utah State Office of Rehabilitation. Mrs. Carter introduced two clients, Katie Duncan from Ferron and Rocky Rhoten from Elmo. She proposed that the Board authorize the placement of Katie Duncan for 120 hours at full reimbursement to the District followed by a 300 hour on-the-job training at 50% reimbursement. She also requested the placement of Rocky Rhoten on a 300 hour on-the-job training program at 50% reimbursement. Mr. Ware advised Mrs. Carter that the Board would give the matter serious consideration.

Jon Crawford, Director of Student Services for the District, updated the Board on the time-line of the federal government's No Child Left Behind Adequate Yearly Progress Report and the U-PASS report which are due out in December.

Dr. Eric Sanders inquired as to whether or not the issue of public use of the weight room and the fitness center at Emery High School would be discussed at tonight's meeting. Superintendent Sitterud reminded all present that it was the original intention of the Board when those facilities were completed to not open them to the public so as to avoid competition with small local businesses who are providing similar opportunities. Apparently, some public use has crept in and as a result a local businessperson has complained. The situation was reviewed and the policy revisited with the building principal which resulted in closure of the weight room and the fitness center to the general public.

Superintendent Sitterud recommended the Board tentatively approve the No Child Left Behind

Consolidated Plan pending any further suggestions the Board might have prior to November 14, at which time the plan will be submitted to the State Office of Education. A motion was made by Marie Johnson to tentatively approve the plan. Sam Singleton seconded the motion which then passed by unanimous vote.

Superintendent Sitterud recommended Sonjia Torres be hired on an on-going basis as the new English Learner/Language Development Teacher at Huntington Elementary, beginning November 10<sup>th</sup>. A motion was made by Marie Johnson and seconded by Royd Hatt to approve the recommendation. The motion passed unanimously.

Superintendent Sitterud recommended Ronald Jensen be hired as a full-time custodian at Emery High School, to replace Donna Majors a half-time custodian who is being transferred to Huntington Elementary, and Julie Housekeeper a half-time custodian who resigned. Ms. Housekeeper was recommended by the Superintendent to be hired as a bus driver. A motion was made by Sam Singleton and seconded by Royd Hatt to approve the hiring of Mr. Jensen and Ms. Housekeeper as recommended. The motion passed unanimously.

Superintendent Sitterud recommended the Board approve policy JHCDA (Student Self-Treatment of Asthma) and a revision to JHCD (Administering Medicine to Students). Policy JHCDA allows students, with parent and doctor approval, to carry asthma medication on their person for self-treatment. The revision in policy JHCD references policy JHCDA as an exception. It is recommended that medications and administering devices such as insulin syringes be stored in a locked cabinet in the office and not on the person. A motion was made by Marie Johnson and seconded by Royd Hatt to approve the Superintendent's recommendation. The motion passed unanimously.

A motion was made by Sam Singleton and seconded by Royd Hatt to adjourn to executive session to discuss some personnel issues and possible litigation. The motion passed unanimously.

Upon reconvening to general session a motion was made by Sam Singleton and seconded by Marie Johnson to approve a 120 hour fully reimbursable contract followed by a 300 hour fifty percent (50%) reimbursement contract with Utah State Office of Rehabilitation for Katie Duncan. She will be placed at Ferron Elementary as an office assistant. The motion passed unanimously.

A motion was then made by Royd Hatt and seconded by Marie Johnson to approve a 300 hour fifty percent (50%) reimbursable contract with the Utah State Office of Rehabilitation for Rocky Rhoten. He will be placed at San Rafael Jr High School as a custodial assistant. The motion passed unanimously.

A motion was made by all Board members and seconded by all Board members to distribute the 4% declining enrollment one-time money to employees based on the formula presented. The motion passed unanimously.

A motion was made by Marie Johnson and seconded by Royd Hatt to adjourn the meeting.

The motion passed unanimously and the meeting adjourned at 8:50 PM.