

Minutes of the Board of Education  
Emery County School District  
June 17, 2003  
District Office, Huntington, Utah

The meeting was called to order at 1:00 PM. Members present were Laurel Johansen, Marie Johnson, Sam Singleton and Rue Ware. Others present were Kirk Sitterud Superintendent and Ross Huntington, Business Administrator.

A motion was made by Marie Johnson and seconded by Sam Singleton to approve the warrants and minutes as presented. The motion passed unanimously.

A motion was made by Sam Singleton and seconded by Marie Johnson to adjourn to a public hearing for the purpose of receiving comment on the tentative budget for fiscal year 2003 and to open and adjust the budget for fiscal year 2004. The motion passed unanimously.

Ross Huntington explained the important points of the tentative budget for fiscal year 2003. The budget contains provisions for the District to pay for step and lane increases for certified and classified personnel. In addition, two new steps were added for both employee groups. The District will also fund increases in health and dental insurance premiums. Both plans will remain with the same carriers, without any decrease in benefits. Following a brief question and answer period, mainly concerning several salary line items, the public hearing was declared closed by the Board President.

A motion was then made by Rue Ware and seconded by Marie Johnson to approve the tentative budget for fiscal year 2004 as presented. The motion passed unanimously.

A motion was made by Marie Johnson and seconded by Laurel Johansen to allow the Business Administrator to open and adjust the fiscal year 2003 budgeted revenues and expenditures to actual. The motion passed unanimously.

The next topic discussed was the agreed upon negotiation items with certified personnel. The District agreed to fully fund increases in health and dental insurance and remain on the Gold Plan for next school year. The District agreed to fund step increases. Also, the District agreed to add two longevity steps, one on the 23<sup>rd</sup> year and one on the 28<sup>th</sup> year. A motion was made by Sam Singleton and seconded by Marie Johnson to approve the aforementioned items. The motion passed unanimously.

Negotiated items with classified personnel were then discussed. As with the certified personnel, the District agreed to fully fund increases in health and dental insurance and remain on the Gold Plan. The District agreed to fund step increases and to add two additional steps, one at the 13<sup>th</sup> year and one at the 28<sup>th</sup> year. A motion was made by Marie Johnson and seconded by Sam Singleton to approve these items.

The District also agreed to work toward three common goals with both groups, they are; 1) no

further erosion of health insurance benefits, 2) to add additional longevity steps to the salary schedule, and 3) the District to continue to fund step and lane increases. The District also will strive to provide adequate training for classified personnel when needed.

Superintendent Sitterud recommended the Board approve a request from Jodi Willson to take four ninth grade students to the FCCLA (Family, Career, and Community Leaders of America) Leadership Conference September 9<sup>th</sup> and 10<sup>th</sup> in Provo. A motion was made by Marie Johnson and seconded by Sam Singleton to approve the request. The motion passed unanimously.

Superintendent Sitterud recommend approval of the following names for hire with the District for the next school year: Jed Jensen, Supervisor of Elementary Education; Brian Dawes, Principal at Ferron Elementary; Dan Wise, Applied Technology at Emery High and Canyon View Jr High Schools; and, Alicia Winn Whitesel, Special Education and Physical Education at San Rafael Jr High School. A motion was made by Rue Ware and seconded by Sam Singleton to approve the Superintendent's recommendation. The motion passed unanimously.

Superintendent Sitterud discussed with the Board the possibility of offering an interest free loan program, similar to the computer loan program, for teachers to assist them in earning their administrative certificates. Applications could be taken and the number of participants could be limited at any one time. The loans would be for tuition and books only. Repayment would be made through voluntary payroll deductions. It was the feeling of the Board that this was a good idea and the Superintendent should proceed with establishing the program. The Board instructed him to return with cost information.

The Superintendent explained the requirements of Senate Bill 154/Educator Evaluation Committee. The new law requires that the District have in place a new committee made up of educators, administrators and parents to develop and /or review educator evaluation programs. Superintendent Sitterud will examine the existing policy and present a possible revision at one of the early meetings in the Fall, after the teacher's association has had a chance to review it..

Superintendent Sitterud reminded the Board that the July meeting had been changed from the 9<sup>th</sup> to the 7<sup>th</sup>. The meeting will be held at Green River High School at 5:00 PM. He also reminded the Board of the upcoming USBA Regional Meeting to be held at Spanish Fork on the 25<sup>th</sup> of June at 6:00 PM. Finally, he reminded them of the USBA School Board Leadership Academy. The Academy will be held at Snowbird Resort on September 4<sup>th</sup> and 5<sup>th</sup>. Mr. Singleton expressed an interest in attending.

A request for Family Leave from Liza Roberts, Special Education teacher at San Rafael Jr High School was the next item considered. Mrs. Roberts is requesting eight weeks off for the birth of a child. She anticipates the leave to begin about the 8<sup>th</sup> of September and plans to return to teaching on the 3<sup>rd</sup> of November. A motion was made by Marie Johnson and seconded by Sam Singleton to approve the request. The motion passed unanimously.

Mike Huntsman, Supervisor of Buildings and Grounds was welcomed to the meeting. He explained about the cooling situation at Ferron Elementary. Previously the Board had asked him to look at alternatives to placing swamp coolers on the roof. Cutting a hole in the new roof and repairing it after a swamp cooler was installed would cost \$1040. He suggested that circulation of air could be achieved by slightly opening the two doors and allowing cool air to enter from the hallway. It was the feeling of the Board that the other roof mounted cooler could be successfully installed in a skylight. The 13 units in the rooms will be okey as well. Board member Johnson reminded Mike that the District will pay for one-half the cost and the school will pay the other one-half.

A contract between Kevin Madson & Associates, the architect on the warehouse project, and the District was presented and reviewed. A motion was made by Marie Johnson and seconded by Sam Singleton to approve the contract as presented and authorize the Board President to sign the document. The motion passed unanimously.

Mr. Huntington reminded those present that the pre-construction conference for the warehouse would be held at the District Office on Thursday, June 19th, at 3:00 PM. He reported that he had been to the Castle Dale City Council meeting and had obtained their approval for the project. He also reported that he had obtained the building permit.

There being on further business to come before the Board at this time a motion was made by Rue Ware and seconded by Marie Johnson to adjourn. The motion passed unanimously. The meeting adjourned at 2:00 PM.