

School Board Meeting
Thursday, November 19, 1998
Castle Dale Elementary, Castle Dale, Utah

The meeting was called to order at 5:00 p.m. Members present were Marie Johnson, Roger Swenson, Laurel Johansen and Sharman Seamons. Others present were Kirk Sitterud, Superintendent and Ross Huntington, Business Administrator.

A motion was made by Roger Swenson and seconded by Laurel Johansen to accept the warrants and minutes as presented. Motion passed unanimously.

Employee recognition awards were presented to James Keele, a teacher at Emery High School and Lane Justice the head custodian at San Rafael Jr. High School. Mr. Keele was recognized for his excellent work in developing and strengthening the building trades program which includes construction of a project house. Mr. Justice was recognized for his ability to organize and schedule custodial work in concert with school activities and events. Even though Mr. Justice's formal employment with the District did not start until August 1st of this year, he was on duty, without pay, nearly a month before that date helping to get the school ready.

Mike Christensen, Reed Fehlberg, and Tim Farr, band teachers, were welcomed to the meeting. They requested Board approval for a summer band trip to the Seattle area July 29 thru August 6. A detail of the costs and the itinerary were presented. The band teachers were reminded that the District requires a certificate of insurance from the bus line and parental permission. A motion to approve the trip as outlined was made by Laurel Johansen and seconded by Roger Swenson. Motion passed unanimously.

Geniel Huntington, Principal at Castle Dale Elementary, was welcomed to the meeting. She explained about some of the various successful educational programs now in place at the school, including Mighty Math and Peer Tutoring. She informed the Board that thanks to the custodians the school had been given the "Tidy Yard Award" this past September by Castle Dale City. The school has formed a very successful partnership with Wendy Whittle's reading classes at Emery High where her students come to the elementary and work with the younger kids and help them learn to read. Mrs. Huntington reported that the program is very helpful and rewarding for all of the kids involved.

Mrs. Huntington requested that the Board consider including a SEP, goal setting conference, during the first two or three weeks of school when they set next years calender. She also requested Board support in helping with the playground equipment program. She was assured that the Board would support the program, but no commitment could be made at this time as to what extent. The Board thanked Mrs. Huntington and her staff for the excellent work they are doing.

Kirk Johansen was welcomed to the meeting. He was there to see if the Board had made a determination on his requested land trade. After some discussion on the matter the Board advised the Business Administrator to seek legal advice as to the legality of trading the land and or the legality of an outright sale of the property as well as other lots and property the District owns.

Brent Arnold, Principal at Emery High School was welcomed to the meeting. Mr. Arnold requested that the Board increase the custodial hours at the high school by three or four, either by

hiring another person or increasing the hours of a part time custodian. Mr. Arnold also requested the Board to consider purchasing a floor covering for the new gym in Spartan Center. He and Neal Peacock, teacher, informed the Board that the students at the high school would like to participate in some fund raising activities for the cover. They feel they can raise \$8-10,000. There is also the possibility of other contributions. The Board asked Mr. Arnold to obtain information and bids for the cover and report with that information at the next Board meeting.

Superintendent Sitterud recommended the following people be hired to fill vacancies in the District: Gary Stevens, Custodian at Emery High; Charlene Peacock, transfer to full-time custodian at Emery High; Mavoreen Anderson, transfer to five hour custodian at Emery High; and Jacki Behling, Accounts Payable Specialist at the District Office. He also recommended that, in addition to the supervision of all custodians for Emery High School by the Principal, direct supervision of custodial work assignments in the Spartan Center and auditorium (Gary and Charlene) be given to the District Maintenance Supervisor, who is to assist the Principal in assigning work and evaluating their performance. Supervision of Mavoreen Anderson's work will be under the direction of the Assistant Principal. It was further recommended that the current head custodian at Emery High not be involved in the performance evaluation with regard to Charlene Peacock and Mavoreen Anderson, nor with recommendations regarding promotion or pay increases for either of them. A motion was made by Roger Swenson and seconded by Sharman Seamons to approve the names and recommendations as presented. Motion passed unanimously.

Superintendent Sitterud reminded the Board that the open house for Spartan Center is scheduled for December 12th at 5:00 p.m. There will be a short program followed by an open house for the public. He reminded the Board that the State School Board Convention will be January 15-16 at the Little America Hotel in Salt Lake City. The National School Board Association Convention will be in San Francisco, California, next year from April 10-13. He also presented a letter from Kade Allred, student at Cottonwood Elementary, suggesting some ideas on fund raising throughout the District.

The Superintendent reported to the Board that all seven of the first place winners at the state level in the water poster contest were from the Emery District, including the Grand Prize winner.

A letter from San Rafael Jr. High School requesting authorization for an added cost to the previously approved band instrument lockers of \$1271 was presented to the Board. A motion was made by Marie Johnson and seconded by Roger Swenson that if the school need more than the \$7500 originally approved then they rebid and obtain at least two written bids for the project. Motion passed unanimously.

A motion was made by Roger Swenson and seconded by Laurel Johansen to adjourn to executive session to discuss possible litigation and personnel issues. Motion passed unanimously.

Upon reconvening from executive session, a motion was made by Marie Johnson and seconded by Laurel Johansen to table the hiring of, or increasing the hours of a custodian at Emery High until after Spartan Center has been opened at which time the Board will review the staffing level. Motion passed unanimously.

A motion was made by Sharman Seamons and seconded by Laurel Johansen to adjourn. Motion passed unanimously.